Minutes for a Meeting of the Graduate Student Government

Monday May 12, 2014
5:15 PM in Admin 404

I. Call to Order: 5:20 PM

II. Approval of Agenda
   a. Motion by Wesley
   b. Second by Teresa
   c. Motion passes unanimously

III. Approval of Minutes from last meeting: April 14, 2014
   a. Motion by Wesley
   b. Second by Sai
   c. Motion passes unanimously

IV. New Business

V. Officers’ Reports
   a. President (Sasha)
      i. Welcome packet for 2014-2015 year now online; all representatives should familiarize themselves with Graduate Student Government mission/objectives and requirements as representatives
      ii. Sasha would like to personally and informally meet with every GSG member this summer; please contact Sasha to schedule this.
      iii. Differential Experience Tech fee approved by Board of Control
          a. $5 increase for graduate students, $21 increase for undergraduate students
   iv. Bridget Scholarship opportunity
       a. For students from Asia
       b. Four, merit-based scholarships available for up to $6500; criteria includes academic and leadership performance
       c. Application opens October 1, 2014
   b. Vice-President (Marco)
      a. Nothing to report
   c. Treasurer (Jenn)
      a. Budget update
      b. Increase Meet & Greet Budget by $250
         i. $83 will come from surplus, $167 from expected revenue
            a. Motion by Jenn
            b. Second by Abhi
            c. Vote
               i. For: 29 – unanimous
               ii. Against: 0
iii. Abstain: 0

ii. Account balance: $80,274.20

iii. Tentative surplus: $43,304.37

iv. 2013-2014: $75,383.87/$80,833


c. Travel Grants
   i. Applications now open
      a. Due for summer term on June 20th at 5 PM
      b. University email required for login
      c. New questions on form to assist in awarding grants and gather statistics
      d. Total of 49 Presenting Awards ($250) and 5 Attending Awards ($150) each semester.
         i. Must be a full-time student, not have full funding available, have permission from advisor and department must be in good standing with GSG to be eligible

d. Good Standing
   i. Attendance is mandatory
      a. Representatives allowed 2 excused absences per semester
      b. Must contact the Secretary (Leah) in advance
         i. In the event of emergency, contact Leah as soon as you are able
      c. After 3 unexcused absences, Executive Board vote to determine further action
         i. Suspension with opportunity to make formal response to E Board on your behalf
   ii. Participation on committee
   iii. Communicate with constituents in your department
      a. Hold first Meet & Greet by Friday at 5 PM in the sixth week of the Spring semester

d. Secretary (Leah)
   a. Absent

VI. Committee Chair Reports
   a. Academic (Sai)
      i. Major tasks are Lunch & Learns, Professional Development Day & the Graduate Research Colloquium (GRC)
      ii. Will be meeting to discuss corporate partnership for GRC
   b. Public Relations (Teresa)
      i. Task to maintain website, update Facebook page and work on advertising for GSG and events
      ii. Website has been updated
a. Representative list current, please email if error

iii. Requested feedback for Twitter account
   a. Representatives agree LinkedIn more professional and useful

Social (Wesley)
   i. Puts on social events throughout the year
   ii. Softball coordinator
       a. Teams still open to join; free agent link available
       b. Softball clinic May 15th

VII. Liaison Reports
a. University Senate
   i. Bethany Klemetsrud (Chemical Engineering) is the new liaison
   ii. Marco attended last Senate meeting
       a. President Mroz evaluation results discussed
       b. ECE department chair discussed ECE/CS/SoT alliance
b. Undergraduate Student Government (USG)
   i. Chelsea Nikula (Chemistry) is the new liaison
c. Friends of the Van Pelt Library
   i. Kevin Waters (Physics) is the new liaison
d. WLC/Philanthropy
   i. Abhi Kantamneni (Computer Science) is the new liaison
   ii. At last meeting, group discussed Spring Fling
e. International Club (iClub)
   i. Mayra González (Social Sciences, member-at-large, temporary alternate for Jennifer Riehl) is the new liaison
   ii. Bridge between international student organizations and GSG
   iii. Different organization than Global City

VIII. Old Business/Discussion Items
a. Consider holding weekly meetings in Spring to reduce length of any one meeting
b. Ket brought up that there is no shuttle running from Daniell Heights to Walmart; costs $3 each way
   i. Representatives requested free bus each week or reduced price ($1 each way last year)
   ii. Representative commented Walmart shuttle is run by City of Houghton, not The University
c. Abhi brought up a meeting the CS department had to inform students that funding for PhD students next year is limited; a formula for allocation of funding?
   i. Dean Huntoon discussed the allocation of funding:
      a. The Provost allocates money to the deans, who then allocate funds to the departments under their umbrella; this allocation is designed to address the need of teaching in the departments. They consider the number of student enrolled and the number of students who graduate. There is also consideration for research, a look at the external dollars which are coming in and then internal funds. All of
The dean review was just held and there is an understanding that they are trying to get more resources for internal support. Dean Huntoon said that if there are more questions to please contact her.

d. Sudhir – Question as to how TAs are selected
   i. Dean Huntoon - It is up to the department chair to determine what the selection process is. If you have questions, contact your program coordinator.

e. Sudhir – There is an internal forestry government (FORSGO), which is not in coordination with GSG. They would like to have more funding from GSG to have more meet and greets
   i. Jenn – Representatives are the bridge between GSG and the departments; it is their responsibility to create a presence within their department
   ii. Sasha – You may talk with your department regarding funding for a gathering
   iii. Wesley – GSG holds many social events that your department may participate in

b. Ket – Will the international student surcharge fee increase?
   i. Marco – will increase $50 per semester; tuition and stipend will increase 4%

c. Sudhir – Why were all the Lunch & Learns scheduled on Monday? Suggested changing the day.
   i. Sai – Aim to schedule the events for when majority of students are available; also depends on MUB availability

d. Representative – liaison for Daniell heights housing?
   i. Sasha – ARC no longer exists.

e. Sam – Introductions?
   i. Went around the room, each individual introduced themselves and what department they are from.

f. Representative – Could not gain building access after 5 PM last week?
   i. Contacted IT, told they must receive advisor permission
   ii. Dean Huntoon will look into this matter

g. Marco – Reminder that anonymous contact form is a great way to get in touch with GSG for any comments/concerns

IX. Adjournment
   a. Motion by Zach
   b. Second by Wesley
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government

Monday June 16, 2014
5:15 PM in Admin 404

I. Call to Order: 5:17 PM

II. Approval of Agenda
   a. Motion by Bethany
   b. Second by Sam
   c. Motion passes unanimously

III. Approval of Minutes from last meeting: May 12th, 2014
   a. Motion by Sai
   b. Second by Kyle
   c. Motion passes unanimously

IV. New Business
   a. Surplus Funding Request: Orientation Week (The Graduate School)
      i. Request Amount: $1,500
      ii. Presented by Sasha
      1. Original proposal attached below
      iii. Discussion
      1. The purpose of these funds is to allow graduate students to
         participate in these events and receive orientation/welcome
         materials without having to pay an orientation fee.
      iv. Motion by Mayra
      v. Second by Kyle
      vi. Vote
      1. Full funding: 26 - unanimous
      2. No funding: 0
      3. Abstentions: 0

   b. Surplus Funding Request: Graduate Student Softball (GSG)
      i. Request Amount: $119.96
      ii. Presented by Wesley
      1. Original proposal attached below
      iii. Discussion
      1. These funds will supplement the participation fees in order to host
         the softball picnic
      2. Participation fees are only collected from non-students
      iv. Motion by Sam
      v. Second by Joe
      vi. Vote
1. Full funding: 27 – unanimous
2. No funding: 0
3. Abstentions: 0

c. Surplus Funding Request: Paver for Alumni Way (Sasha Teymorian)
   i. Request Amount: $500
   ii. Original proposal attached below
   iii. Discussion
      1. The Alumni Way is a renovation campaign led by the Alumni Association and is fully funded by alumni and friend donations.
      2. The completion of Alumni Way will be done in phases. The husky statue will be unveiled at homecoming. It is likely that the engraved bricks will be presented then as well.
   iv. Motion by Sam
   v. Second by Joe
   vi. Vote
      1. Full funding: 25
      2. No funding: 3
      3. Abstentions: 0

V. Officer Reports
   a. President (Sasha Teymorian)
      i. Spoke to Angie Kolehmainen, the manager of Husky Motors, Transportation Services & Resources, about a shuttle to run from Daniell Heights to Walmart. The city of Houghton is looking into it and more information is to come from them.

b. Vice-President (Marco La Manna)
   i. Health care update
      1. Coverage will remain to be through Aetna.
      2. 2014-2015 Premiums:
         a. Supported graduate students: $475/year
         b. Unsupported graduate students: $1,325/year
      3. $3,000 deductible
         a. There is consideration in the deductible for preferred care
      4. $6,350 out-of-pocket maximum
      5. Enrolled students can purchase through Banweb
      6. Unsupported graduate students will need to pay the premium up front. Supported students can enroll in payroll deductions.
      7. Insurance cards will not be mailed out. Students can find them online.
      8. A graduate student can waiver coverage from Aetna if they purchase coverage on the market that is of comparable coverage.
9. Discussion
   a. How does this compare to now?
      i. In the long run, it should save students more money.
   b. The plan does cover a lot when students are in need, as in the case of emergencies.
   c. Is a non-supported graduate student payment plan possible at all?
      i. There are options to pay each semester, but payroll deduction is not an available option.
   d. What does the increase in premium cover now compared to previous years?
      i. Ultimately, more services. More details to come from Aetna and Michigan Tech regarding these benefits and services.
   e. Are fellowship students supported?
      i. Yes, they are considered a supported graduate student.
   f. Is there a FAQ page regarding healthcare available anywhere?
      i. Yes, you can find it at the graduate school website.
      ii. [http://www.mtu.edu/hr/students/docs/student-insurance-faq.pdf](http://www.mtu.edu/hr/students/docs/student-insurance-faq.pdf)
   g. You can pay towards your deductible with preferred care or you can pay in reduced amounts to save money initially.

   c. Treasurer (Jennifer Winikus)
      i. Account balance: $75,398.52
      ii. Surplus balance: $83/$41,085.13
      iii. Discretionary funds: $0/$10,000
      iv. Current budget standing: $1,022.82/$85,583
   v. Final 2013/2014:
      1. Budget: $74,970.93/80,833
      2. Surplus: $4,482/$43,254.14
   vi. Final Travel Grant Collection Rate: 87.87%
      1. $38,575.91/$43,900
   vii. Summer Travel Grant Application Deadline: June 20th, 5 PM

d. Secretary (Leah Tollefson)
   i. Absent
VI. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. The committee is meeting Thursday this week.
      ii. Next updates will include:
           1. GRC corporate sponsorship,
           2. Lunch ‘N Learn topics
   b. Public Relations (Teresa Wilson)
      i. Absent
   c. Social (Wesley McGowan)
      i. The committee will meet at the end of July
      ii. Quincy Mine Tour event
      iii. Softball
           1. Games were canceled last week – Make up games will need to be arranged.
           2. Changes beginning next week – there will only be one league going forward.

VII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. Nothing to report
   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report
   c. Friends of the Van Pelt Library (Kevin Waters)
      i. Nothing to report
   d. Women’s Leadership Council/Philanthropy Group
      i. Verity Flower (Geological and Mining Engineering) is the new liaison
   e. International Group (Mayra González)
      i. Nothing to report

VIII. Old Business & Discussion Items
   a. Concerns or Questions from GSG Representatives
      i. Transportation concerns – email to Sasha or use the anonymous contact form
      ii. Abhi – The Graduate School has recommended 7 years maximum period to finish a PhD, whereas the NSF says Computer Science takes 8.5 years. Is it reasonable to have a one-size-fits-all cap?
         1. Jacque – The Graduate School tries to have a guidelines and general rules in place. Students can always ask for an extension. Plan ahead if you need more time, although there are no guarantees that an extension will be granted.
iii. Sasha – The Graduate School is working on making a guide for forms, deadlines, and tasks.

iv. Moose – A prospective student was interested in living in Daniell Heights, but needed a different lease period. The student inquired into this and received a response that was not particularly helpful. Can GSG draft a letter to housing that would encourage them to suggest alternative options?

   1. Sasha – ARC no longer exists, there is no current graduate representation for Daniell Heights. We will see if we can get more information.
   2. Marco – The contracts used to be from May to May, but they are shifting. Speak to peers and get residents of Daniell Heights to communicate to GSG and to the housing authority.
   3. Moose – As a result, this student is not coming to Tech.
   4. Jacque – Travis Pierce, the Chief Housing Officer and Director, was looking into forming a new group for feedback concerning Daniell Heights. Perhaps Travis should visit GSG.
   5. Sasha – We will look into establishing a committee for housing.
   6. Bethany – There may still be a sublet option for Daniell Heights.
   7. Jenn – Go to the Anonymous contact form. Express your concerns, so that we have information in writing. Your login information is required, but is not saved.

IX. Adjournment
   a. Motion by Jen Fuller
   b. Second by Joe
   c. Motion passes unanimously
REQUEST

The Graduate School is requesting $1,500 to supplement funding for orientation/first-week events for our Graduate Students. The funding will support the following:

- Attendance to all orientation week events – this will include the Student Services Fair that previously we provided separately to new students
- Attendance to all first-week events
- All students will receive a “welcome t-shirt” (which will include the GSG logo)

(ESTIMATING SERVING APPROXIMATELY 300 STUDENTS. ADDITIONAL T-SHIRTS WILL BE ORDERED FOR SPRING AS WELL FOR BOTH UNDERGRADUATE AND GRADUATE STUDENTS STARTING IN THE SPRING.)

BACKGROUND

The Graduate School worked with the COMPASS office (now Waino Wahtera Center for Student Success) as part of a pilot program to have our students invited to orientation and first-week events in 2012. The pilot was a great success and created an increased sense of community and made students feel more involved on campus. We continued these efforts with the support of GSG in 2013.

PURPOSE

THE PURPOSE OF THESE FUNDS IS TO ALLOW OUR STUDENTS TO PARTICIPATE IN THESE EVENTS AND RECEIVE ORIENTATION / WELCOME MATERIALS WITHOUT HAVING TO PAY AN ORIENTATION FEE. A MAJORITY OF THESE COSTS ARE COVERED BY THE WAINO WAHTERA CENTER FOR STUDENT SUCCESS ‘IN-KIND’. FUNDS ARE ALSO PROVIDED BY:

- $250 orientation fee that all undergraduate students pay
- Donations from the Alumni Association and Michigan Tech Student Foundation

CONTACT INFORMATION

Kristi Isaacson
Assistant Director of Graduate Enrollment Services

kris@mtu.edu

If funds are approved I will work with the Waino Wahtera Center for Student Success to provide you with account information to directly transfer funds.
1. Organization name; GSG Softball

2. Requestor name and title in the organization; Softball Coordinator: Wesley McGowan

3. Requestor contact information (email address is preferred); owmcmgowa@mtu.edu

4. Total number of students in your organization; 186

5. Number of graduate students in your organization; 106

6. Brief project description
GSG didn't have enough bases to play softball on all 4 fields. We only had enough to play on 2.5 fields. To use all 4 fields I decided to get new bases. Each field needs at least a home, 1st, 2nd, and 3rd base to play a game of softball.

7. Requested amount (specify what the funds would cover); $119.96

Order #104-7991401-3710600
Placed on Monday, May 19, 2014

4 x Franklin Sports MLB Deluxe 4-Piece Rubber Base Set
Sports
Sold by Amazon.com LLC

Item Subtotal: $119.96
Shipping & Handling: $0.00
Total Before Tax: $119.96
Order Total: $119.96

8. Briefly describe how the project would benefit GSG and/or the graduate student population
This will allow team to play on all 4 fields
Graduate Student Government – Request for GSG Surplus Funds

REQUEST

Requesting $500 for an engraved paver on Alumni Way.

- 12 inch x 12 inch square
- 6 lines of 15 characters per line

BACKGROUND

Part of campus improvement is Alumni Way, a project which will include a Husky statue funded entirely by the generous support of Alumni. The surrounding area will include benches, planters and pavers, some of which are being offered to individuals/organizations in exchange for donations.

PURPOSE

The purpose of these funds is to allow GSG to purchase an engraved paver as part of campus beautification in the Alumni Way project. The suggested design will include the three fundamental values of GSG:

Graduate
Student
Government
-Advocacy-
-Enrichment-
-Community-
MOTIVATION

GSG works to enrich the intellectual, social and professional lives of graduate students. The presence of GSG in Alumni Way will promote awareness of the organization and values, and tie GSG to the community as a physical mark on campus.

Rendering of husky statue and Alumni Way
Minutes for a Meeting of the Graduate Student Government  
*Monday, July 14, 2014*  
*5:15 PM in Admin 404*

I. Call to Order: 5:16 PM

II. Approval of Agenda  
   a. Motion by Sam  
   b. Second by Sai  
   c. Motion passes unanimously

III. Approval of Minutes from: June 16th, 2014  
   a. Motion by Sai  
   b. Second by Zach  
   c. Motion passes unanimously

IV. Welcome to New GSG Members

V. New Business

VI. Officer Reports  
   a. President (Sasha Teymorian)  
      i. Please remember it is your responsibility as representatives to summarize the information from our meetings and keep your departments informed.  
      ii. Housing  
         a. Last year the Apartments’ Residence Council (ARC) was disbanded and there has been no voice for graduate students regarding on-campus housing. We are working with Travis Pierce in Housing to have a graduate student sit on the Inter-Residence Housing Council (IRHC). Amberlee has volunteered to take this position for now. Ryan Bennett, the Coordinator of Housing, is working to create a temporary board that will hear matters from graduate students living in Daniell Heights.  
         b. Marco - If you have information about problems in Daniell Heights, please contact me or use the anonymous contact form. Inform your constituents that the contact form is available to them as well.  
   c. Discussion
i. Representative – How will problems resulting from Community Assistants (CAs) not existing anymore be solved?
   a. Marco – For example, if you have noisy neighbors, talk directly with them first. If the issue cannot be solved, contact Public Safety.
   b. Amberlee - Travis Pierce said CAs would likely be removed.

ii. Sam – What is the scope of the graduate student housing liaison?
   a. Sasha - traditionally, there has been no voice from the graduate students. Having a liaison will allow graduate students to better monitor living expenses, express concerns with furniture and appliances, and be heard on rental rates and contract dates.

iii. Experience Tech Fee (ETF)
   a. Joel Isaacson from Athletics wants to better communicate the services available to graduate students and their families through the ETF. If you have suggestions about how to do so, please email me.

iv. You should not be sharing your Michigan Tech ID card with other students or non-students. This constitutes theft of services, and a uniform policy is being created where your card will be confiscated and you will need to purchase a new one. As a reminder, you also need to be using the new Michigan Tech ID cards.

v. From the anonymous contact form - A request for a Zip Car between Upper and Lower Daniell Heights. At this time, Transportation Services does not want to place a car at that location because there is not enough demand. If popularity grows, Transportation Services will look into purchasing a third vehicle for the fleet and placing it between Upper and Lower DH. GSG does understand that the wait time for a reservation is sometimes long.
   a. Moose – If a third vehicle is purchased, it should be a car that functions better in winter.

vi. Degree Completion timeline - The website will be sent out. The new timeline has a lot of useful information to track your degree progress, as well as when to submit what forms and why.
   a. Sai - is this only for PhD students?
   b. Sasha – No. Information is available for Master’s degree programs at the University.
b. Vice-President (Marco La Manna)
   i. Nothing to report

c. Treasurer (Jennifer Winikus)
   i. Account Balance: $71,935.78
   ii. Overall: $3,597.43/85,583
   iii. Discretionary: $0/10,000
   iv. Surplus: $3,014.20/41,085.13
   v. Travel Grants
      a. 41 presenting applicants – awarded 33
      b. 7 attending applicants – awarded 3
      c. 2 students were not enrolled full time, 2 students were not eligible due to good standing, and 8 applications were incomplete
   vi. Fall Travel grants
      a. Application is now open; deadline is 10/10/2014 at 5 PM
      b. Maximum of 7 attending and 65 presenting grants will be awarded
   vii. What does it mean to have a complete application?
      a. Fill out the form completely
      b. Submit a copy of your acceptance letter if you are applying for a presenting grant
      c. Advisor confirms your eligibility by responding to the email from GSG
         i. Do not wait until the last 30 minutes to submit, as your advisor may be unable to confirm eligibility before the deadline.
      d. Please spell your name correctly, including capitalization.
   viii. Eligibility Requirements
      a. Department must be in good standing with GSG
      b. You must be enrolled as a full-time student
      c. You did not receive a summer travel grant
      d. You have not already received full funding for the conference
      e. Conference must be within the GSG calendar year: May 01/2014 to April 30/2015
   ix. Good standing requirements
      a. Representatives must attend meetings
      b. Representatives must communicate with their department about what is discussed at GSG meetings
      c. Representatives must participate on a committee
d. Representatives must hold a Meet and Greet prior to the spring travel grant deadline.

x. Discussion
   a. Moose - According to financial aid office, full time is 5 credits.
   b. Sasha – Full-time status requirements are 9 or more credits at the graduate level. We will look into this matter.

xi. Update on our surplus funds request to update the GSG offices
   a. Spent $811.24 to purchase and install the TV. All that is left to complete the project is to purchase a new printer.

d. Secretary (Leah Tollefson)
   i. Introduction
   ii. Nothing to report

VII. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. First Lunch ‘n’ Learn is going to be on September 8, from 12 PM - 1 PM
      ii. The topic is IT and Library Services
      iii. September 24th – Professional Development Day

   b. Public Relations (Teresa Wilson)
      i. Absent

   c. Social (Wesley McGowan)
      i. Social committee will be meeting soon.
      ii. First Friday Social
         a. 08/30/2014, from 12 PM – 4 PM
         b. The Alumni Association has given us permission to use their tents for the event
      iii. Mine Tour
         a. 3 SUVs and 2 cars are rented for the event
      iv. Van certifications are needed for drivers; if you are interested, let Wesley know.
         a. Must watch a 45 minute video, and the certification does not expire.
      v. Working to organize a golf event.
      vi. Softball
         a. Picnic is on August 16th from 11 AM – 3 PM. This may change depending on the time of the Keweenaw BrewFest, which will be on the same day.
b. Playoffs matches will be held August 7th, beginning at 5:30 PM.
c. Email Wesley if you have further comments about softball.

VIII. Liaison Reports
a. University Senate (Bethany Klemetsrud)
   i. Nothing to report

b. Undergraduate Student Government (Chelsea Nikula)
   i. Nothing to report

c. Friends of the Van Pelt Library (Kevin Waters)
   i. This Thursday, July 17th, there will be a presentation by visiting scholar Shannon Kirkwood about the women’s perspective on a man’s world of mining. It will be held in the East Reading Room at 4 PM. Refreshments will be served.

d. Women’s Leadership Council/Philanthropy Group (Verity Flower)
   i. Nothing to report

e. International Group (Mayra González)
   i. Absent

IX. Old Business & Discussion Items
a. Concerns or Questions from GSG Representatives
   i. Representative - The Muslim community and Christian community have places to worship. Hindi people have no temple at which to worship.
      a. Sasha – Please talk with me after the meeting about this matter.
   ii. Representative - The dining options on campus do not include options for students from India.
      a. Sai – Indian food items may be included at the MUB up to two times per week; watch the menu.
   iii. Wesley - Has been approached about possibly getting a batting cage. What is the student interest in this?
      a. Amberlee – In the past, GSG liaised with Intramurals on this issue.
   iv. Jenn - Orientation is coming up at the end of August. If available, please help by volunteering at the picnic and other events.

X. Adjournment
a. Motion by Zach
b. Second by Beth
c. Motion passes unanimously
I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Sam
   b. Second by Menon
   c. Motion passes unanimously

III. Approval of Minutes from: July 14th, 2014
   a. Motion by Jenn
   b. Second by Sam
   c. Motion passes unanimously

IV. Welcome to New GSG Members

V. New Business
   a. Nominations open for Secretary
      i. Send nominations to Jenn [jawiniku@mtu.edu]

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Orientation will take place on August 27th from 1 PM to 4:30 PM; facilitators needed.
   b. Vice President (Marco La Manna)
      i. Softball season has ended. Participants will receive a survey to provide feedback on the league.
      ii. Many questions concerning the increased prices in Aetna health insurance. Flyers from the student insurance office were distributed via email explaining the services and price increases. Please remember you do not need to purchase the plan through Michigan Tech, but you need to have equivalent coverage on any alternative plan. It is not the responsibility of GSG to provide alternative options for health insurance if Aetna does not suit you. A hold will be placed on your account until the insurance requirement is met. Insurance cards will not be mailed; you must print from the website.
         a. Jennifer Riehl – The waiver process for comparable health
insurance is one form and is processed quickly.

c. Treasurer (Jennifer Winikus)
   i. Budget: $6,984.11/$85,583.00
   ii. Surplus: $5851.70/$41,085.13
   iii. Account Balance: $69,645.45
   iv. Travel Grant Applications
      a. Deadline: October 10th at 5 PM

d. Secretary (Position To Be Filled)

VII. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. Professional Development Day may be pushed back by one week to September 15th or September 19th.
         a. Workshop for resumes and cover letters
         b. Question and answer session for International students
      i. The topic is IT and Library Services
      ii. September 24th – Professional Development Day

   b. Public Relations (Teresa Wilson)
      i. Nothing to report

   c. Social (Wesley McGowan)
      i. Orientation Picnic will take place on August 27th, 5 PM to 8 PM at Hancock Beach
      ii. Quincy Mine Tour starts will be August 30th, 12 PM to 5 PM
      iii. First Friday Social will be September 5th, 4 PM to 7 PM on 4th floor of Administration Building and Lot 11

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. Nothing to report

   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report

   c. Friends of the Van Pelt Library (Kevin Waters)
      i. Nothing to report
d. Women’s leadership Council/Philanthropy Group (Verity Flower)
   i. Nothing to report

e. International Group (Mayra González)
   i. Nothing to report

IX. Old Business & Discussion Items
   a. Concerns or Questions from GSG Representatives
      i. Abhi – LaTeX template not updated for a thesis defense?
         a. Kevin – Updated in the last week.
      ii. Wesley – Zombies won softball tournament.
      iii. Menon – Playoff games were back-to-back; too much stress. We should try to avoid this in the future.

X. Adjournment
   a. Motion by Sam
   b. Second by Beth
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government  
Monday, September 8, 2014  
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda  
   a. Motion by Alex  
   b. Second by Moose  
   c. Motion passes unanimously

III. Approval of Minutes from: August 11th, 2014  
    a. Motion by Jennifer  
    b. Second by Zach  
    c. Motion passes unanimously

IV. Welcome to New GSG Members

V. New Business  
   a. Degree Completion Timeline (Dr. Deb Charlesworth, The Graduate School)  
      i. The Graduate School has released a new degree completion timeline on MyMichiganTech that shows students every item required to complete each degree they are seeking. This full description is accompanied by the how and why each item must be completed. Your MMT will be updated to reflect any changes immediately as items are logged in. This still requires that she or Nancy verify the paperwork, so please be patient. Also included on MMT: weather forecast, financial aid, campus news stories, academic advisor information. The Degree Completion Timeline is specific to you, not just a general guide for what every student needs. The Graduate School may direct you to check for updates on MMT, as privacy laws prevent some information from being sent through email.  
         a. Jennifer R – Will there be notifications for bill due dates or to update insurance waivers?  
            i. Dr. Charlesworth – Pay bill is on there, will check on the insurance waiver.  
   b. Can – Do students have to choose thesis options by themselves?  
      i. Dr. Charlesworth – Students should appoint their advisor first. They will then be able to select the degree/thesis option, at which point they will get the correct degree completion checklist. Every student
must select an advisor, even in a coursework program. The Graduate School does not appoint that for you.

b. University Strategic Plan (Dr. Dave Reed, VP for Research & Dr. Adrienne Minerick, Associate Professor in Chemical Engineering)
   i. This year the University will be revisiting the Strategic Plan. To see the strategic plan: from the University homepage, select ‘A to Z’, select ‘S’ and look for ‘Strategic Plan’. Graduate students are an important component in the Strategic Plan; your feedback and comments will be helpful to the University. This is an action plan for the next five years. To submit a comment, you must login. You may also submit comments via email to Cathy Codere (see Strategic Plan webpage). Please encourage your departments to comment.
   a. Elsa – What will be the faculty to grad student ratio (5750 undergraduates, 3000 graduates, 400 faculty), are the faculty full-time tenure?
      i. Dr. Reed – Ratio is 7.5 graduate students to faculty.
         Yes, that is the number of tenure.
   b. Representative – Where will we put the new students? We need adequate office space.
      ii. Dr. Reed – That is just the type of comment to bring up that will be helpful in revisiting the University Strategic Plan.

c. Special Election – Position of Secretary
   a. Sasha – List duties of Secretary, call for any final nominations.
      i. Motion to close nominations by Sai
      ii. Second by Moose
      iii. Motion passes unanimously
   b. Sasha – Invite Chelsea Nikula to come up and talk about her qualifications for this position.
      i. Chelsea – I am organized and a good note taker. I have held Secretary positions before in other organizations.
   c. Closed Discussion.
   d. Vote of Confidence, by show of hands.
      i. For – 30, unanimous
      ii. Against – 0
      iii. Abstain - 0
VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Ryan Bennett (Coordinator of Housing) is forming the Daniell Heights Community Association, which will address the concerns of Daniell Heights residents. Students living in DH have been emailed to whether they are interested in being part of the committee. We will share any information on meeting time and place with you once we receive it from Ryan.
      ii. Electronic cigarette use on campus: GSG will remain neutral with regard to the question whether e-cigarettes should be banned on campus.
          a. This is in line with our decision regarding the Tobacco-Free Campus Plan.
          b. Strong opinions both for and against the use of e-cigarettes on campus; as such, the most responsible decision at this time is for GSG to remain neutral.

   c. Vice President (Marco La Manna)
      i. Portage Health will talk with us on October 6th. This talk will answer questions on what services Portage provides, and where to go to be treated (the small clinic does not have all equipment and facilities). This talk will not be to answer questions on insurance price increases. Any questions, please submit to the anonymous contact form or to Marco via email.
      ii. Please talk with your departments to gauge interest in a health forum with people from Portage Health.
          a. Sudhir – I received a plastic card in the mail, although I should not. Alex H. – I did too.
             i. Marco – This is a mistake on Aetna’s part. If you received a card, it is fine. For those of you who did not receive one, remember to print your ID card offline.
             b. Alex P. – The deductible is $3,000. Is there an alternative plan?
                i. Marco – Michigan Tech offers this plan because it is the best plan for the University this year.
                ii. Sasha – If you do not wish to purchase Aetna insurance, you may look at healthcare.gov for alternatives.
                iii. Sam – Just a comment on that: Usually, medical care providers will set up payment plans.
iv. Jenn – Our deductible is not a basic deductible; you may choose the reduced price from the beginning.

v. Marco – The best way to tack this is to call the insurance company with any questions, and talk to your provider before you receive services about payment preferences.

c. Treasurer (Jennifer Winikus)
   i. Budget: $11,704.20/$85,583.00
   ii. Surplus: $5851.70/$41,085.13
   iii. Discretionary Fund: $0.00/$10,000.00
   iv. Account Balance: $84,273.31
   v. Travel Grant Applications
      a. Deadline: October 10\textsuperscript{th} at 5 PM
      b. The total number of travel grants awarded will be fixed. To be eligible, you must be in good standing, enrolled full time, and have not received one during the summer. Committees and Duties listed. Reimbursement form for Meet & Greets on our website.
      c. We also have Econo cards available in the GSG offices.
         i. Jennifer – Can peace Corps Masters students use travel grants?
            a. Jenn – Travel Grants may only be used for conferences.

d. Secretary (Chelsea Nikula)
   i. Nothing to report

VII. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. First Lunch ‘n’ Learn was a huge success. We ran out of food and space.
      ii. Next event is Monday, October 20\textsuperscript{th} from 12 – 1 PM; topic is funding opportunities for graduate students.
      iii. Professional Development Day is September 19\textsuperscript{th} from 11 AM – 2 PM. The event will be held in the Reading Room in the Library, I need helpers to move furniture.
         a. Menon – What time for volunteering?
            i. Sai – 9 - 10 AM set up, 1:30 - 2:30 PM take down.

   b. Public Relations (Teresa Wilson)
      i. May take a group photo at the next meeting.
ii. Will keep up the blog more regularly.
c. Social (Wesley McGowan)
   i. October 3rd is the Fall Colors Tour. We must be off the hill before dark, so it will probably run 4 – 7 PM.
   ii. Golf Excursion will be on September 28th to 29th. 60 people will be allowed over the two days.

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. First Senate meeting is on Wednesday (September 10th).
   b. Undergraduate Student Government (Chelsea Nikula)
      i. Reggie Hicks, VP of USG, is rewriting their constitution.
   c. Friends of the Van Pelt Library (Kevin Waters)
      i. The flyers for the presentation on the book Sovereign Sugar: Industry and Environment in Hawai’i list the incorrect date; the event will be held Tuesday, September 30th at 4 PM.
   d. Women’s leadership Council/Philanthropy Group (Verity Flower)
      i. Absent
   e. International Group (Mayra González)
      i. Absent

IX. Old Business & Discussion Items
   a. Meet & Greet Report
      i. Jennifer F. – Sumanth and her in Civil and Environmental, hosted a Meet & Greet in the atrium of Dow. They picked up fruit, catered with Roy’s Bakery. Held from 9:30 to 10:30 AM, had well over 50 people. Handed out information about the transportation shuttles and library workshops. Most were new students and wanted more meetings. Living conditions of DH were raised by concerned students.
   b. Concerns or Questions from GSG Representatives
      i. Representative – Why is the SDC not open 24 hours?
         a. Sasha – It may be a student safety issue.
      ii. Menon - I have a concern that the emails to my department are not being sent out by the department coordinator.
         a. Sasha – Try talking with your department coordinator in person
first to understand what is happening. We will take it from there.
b. Jennifer R. – Graduate student from other department can email their department grad list directly.
c. General discussion ability of representatives from different departments directly with gradstu-l; emails are not required to be directed through Department Administrators.
i. Sudhir – Only provided one bed in DH one bedroom apartments, really stressful.
   a. Marco – Email Ryan Bennett.

X. Adjournment
   a. Motion by Sam
   b. Second by Zach
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government

Monday September 22, 2014
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
  a. Motion by Joe
  b. Seconded by Menon
  c. Motion passes unanimously

III. Approval of Minutes from: September 8th, 2014
  a. Amendments have been made
  b. Motion to approve amended minutes by Moose
  c. Seconded by Zach
  d. Motion passes unanimously

IV. Welcome to New GSG Members
  a. Priyanka Kalidindi from ECE has been elected to replace Payal Trivedi
  b. Will Lytle from Forestry (Member-at-Large)

V. New Business
  a. Information Technology updates and initiatives (Josh Olson, Chief Technology Officer & Jarrod Karau, Deputy Chief Technology Officer)
     i. Josh is the new CTO of IT. MTUs former CTO left in June, we now have a new leadership team that can be contacted at it-help-mgmt@mtu.edu. We can use this email if IT response time to tickets is slow or unsatisfactory. Responses to satisfaction surveys conducted last year have led IT to make several changes. IT hosts student-IT forums to hear student concerns; the next one is September 24, 2014 from 6-8, RSVP via Facebook. In addition to these types of forums they have a student outreach coordinator, Brian, who will be out on campus once a week to discuss IT problems with students. Computing areas in the library are changing with ~30 computers moving from the 3rd floor to the 1st, there are still ~40 computers on the 3rd floor. In addition, Mac computers have been moved to one area so that group projects can be done on multiple computers. There are now 16 reservable computer labs on campus and 250 computers in the library. Seat availability can be seen by heading to the IT website (www.it.mtu.edu) or by using their mobile apps. The Fishbowl in the ME-EM has been revamped, there are 72 seats with (18) 4 person pods, and each pod is connected to TV for presentation practice. There are now wireless lounges in nearly all academic buildings and TVs have been added to many for student collaboration. The Laptop Initiative that IT was looking into last year has been put on hold for now.
     ii. Jarrod
        There are 30 printers across campus. 700 Internet access points have been added to the residence halls. They plan to add 300 additional points in academic areas (faculty/grad offices). The bandwidth cap has been removed and the Bradford Persistent Agent required for laptops is no longer necessary. MTU has free software for students (https://downloads.it.mtu.edu/). IT has a website with information pertinent to grad students (http://www.it.mtu.edu/grad-students.php). It includes info on grad-only labs,
remote access, and research computing.

iii. Contact info for IT: text itinfo to 555-888 to subscribe for updates, 906-487-1111, it-help@mtu.edu or it-help-mgmt@mtu.edu

iv. Discussion
   a. Menon-Elaborate on Laptop Initiative, what is it?
      i. IT was asked to provide data for the Laptop Initiative last year. MTU wanted to know would it take for the University to be able to support such an initiative. IT needs more data from other Universities with these programs as well as student feedback.
   b. Zach-Can we get local admin rights on computers for grad students?
      Computers frequently need updating or we need to use different software, requires many interactions with IT.
      i. Depends on computer/system.
   c. Sasha-Admin rights will most likely be granted to grad students?
      i. If it’s off domain-perhaps, if it’s on domain, most likely not
      ii. Will be dealt with on a case by case basis
   d. Jenn-Do we have 24/7 access to computer labs?
      i. Yes, if your ID can open the building the labs should be open or you will have swipe access
   e. Sudhir-Do we need to reply to an email closing an IT ticket?
      i. Yes, reply if the issue is not resolved. If the ticket is resolved, no need to respond.
   f. Kevin- Can you tell us more about the committee being formed to help govern IT?
      i. CIO & CTO will be non-voting members. The committee is made up of an academic dean, USG member, GSG member, and library representative, in addition to other members. The group is being formed and is currently seeking members.
   g. Sasha-Is there someone I should contact to get a GSG Rep involved?
      i. Email should be coming soon.

b. Graduate Writing Groups in the Multiliteracies Center (Amanda Girard & Rachel Hetherington)
   i. The Multiliteracies Center is in Walker 107. Graduate student writing groups are being formed now. These interdisciplinary groups are discussion based and help students progress on their project, overcome procrastination, and develop good time management. They allow students to talk to peers and get feedback before asking their committee to review their work. One more email going out with opportunity to sign up. Group meeting times are M 11-12, T 2-3, and R 7-8 PM. Weekly appointments and walk-ins with coaches are also available through MTMC.

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. University Strategic Plan
         a. The comment period has been extended until Sept 26th
      b. Menon has created Google form to gather comments, the link will get emailed out to the list soon. Add any comments from your constituents.
   ii. Deb Charlesworth is having a MyMichiganTech seminar to help students get familiar with the new website
      a. Thursday Oct 2nd from 4-5 PM
b. Register via email link to get room location

iii. Daniell Heights is having a car seat clinic
   a. Thursday Sept 25th from 4-7 PM in upper Daniell Heights
   b. Some refurbished car seats will be for sale, but it’s more about proper usage

iv. Meeting with Travis Pierce, Ryan Bennett, and Dean Huntoon
   a. Travis will be attending a future GSG meeting
   b. He will discuss the budget, revenues, and maintenance plans for Daniell Heights
   c. Any questions can be sent to the anonymous contact form ahead of time so that we can present them in the meeting

b. Vice-President (Marco La Manna)
   i. Portage Health is coming to the next meeting
      a. Questions or topics can be sent to Marco or to the anonymous comment form
      b. Flu shot clinic dates will be sent out
      c. Health Fair will be held October 15th

c. Treasurer (Jennifer Winikus)
   i. Account Balance: $87,819.12
      Budget: $15,743.27/$85,583
      Surplus: $5,951.70/$41,085.13
      Discretionary: $0/$10,000
      Academic Discretionary fund: $6.38 for nametags
   ii. Travel Grant Deadline Oct. 10th at 5 PM


d. Secretary (Chelsea Nikula)
   i. Need names of reps who currently not assigned to a committee
   ii. Kinesiology currently doesn’t have a representative

VII. Committee Chair Reports

a. Academic (Sai was absent, Sam gave report)
   i. Professional Development day went well, over 100 attendees
      a. Talks were well accepted
      b. Jim Turnquist gave 3 talks
         i. CV vs Resume
         ii. Cover letter tips
         iii. Q & A session for international students looking for jobs
      c. Suggestions for next year? Talk to Sam after meeting or contact Sai.

b. Public Relations (Teresa Wilson)
   i. Nothing to report

c. Social (Wesley McGowan)
   i. Sept 28 (Sun) for golf lessons
      a. 30 people max, sign up in grad school office
      b. 1:00 PM, 2:00 PM, 3:15 PM
   ii. Fall Colors Tour
a. Oct 3rd 4-7 PM
b. Rides start at 4 PM from MUB
c. Catering is not yet finalized

iii. Waterfall Tour
   a. Oct 11th at 11 AM
   b. 26 people max, sign up in grad school office
   c. Eagle River, Jacob’s Falls, Jam Pot, Great Sand Bay
d. Box Lunches included

VIII. Liaison Reports
   a. University Senate (Bethany was absent, Chelsea gave report)
      i. University is looking for new provost, Max Seel is returning to his faculty role
      ii. Deciding if they want to have a policy on e-cigarettes
      iii. New website is up and running, check it out for Senate minutes, etc.
   b. Undergraduate Student Government (Chelsea Nikula)
      i. HuskyLEAD is offering various leadership seminars to all students
   c. Friends of the Van Pelt Library (Kevin Waters)
      i. Annual Book sale will be in April
      ii. Annual meeting is Oct 23rd
   d. Women’s Leadership Council/Philanthropy Group
      i. Need new liaison for WLC
         a. Meetings are every Thursday from 6-7 PM
         b. Email Sasha if you are interested
      ii. Wesley went to Philanthropy Meeting
         a. Wrist bands for people that make donations, they brainstormed for something to put on them
         b. Ideas for collaboration with Outdoor Reach to make our school the most outdoorsy university?
         c. Ideas to get more people involved in philanthropy?
         d. Next meeting is in October
         e. Students can purchase greetings and thank-you messages to be displayed on scoreboard during graduation
   e. International Group (Mayra Gonzáles-absent)

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. None to report
   b. Concerns or Questions from GSG Representatives
      i. Marco
         a. Next Lunch ‘n’ Learn is Oct 20th from 12-1 PM
            i. Natasha Chopp and Jodi Lehman will discuss sources for graduate student funding
            ii. Videos will be up this week on the GSG website
      ii. Menon-ME-EM communication update
a. Issue is resolved; emails will go through the secretary and be forwarded to the full grad list. Secretary had an ID issue that prevented her from forwarding emails and it’s been resolved.

iii. Joe-Is there anywhere we can dispose of used batteries?
   a. Verity-7th floor of Dow in atrium has one
   b. Sam-There is also one in basement of ChemSci as well
   c. Joe-Maybe we can get more battery recycling containers on campus
      i. Sasha-I will look into it

X. Adjournment
   a. Motion by Moose
   b. Second by Zach
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government
Monday October 6, 2014
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
a. Motion by Joe
b. Second by Moose
c. Motion passes unanimously

III. Approval of Minutes from: September 22\textsuperscript{nd}, 2014
a. Motion by Moose
b. Second by Sam
c. Motion passes unanimously

IV. Welcome to New GSG Members
a. Andrew Perla, new Chemistry Department Representative

V. New Business
a. Services and healthcare access points provided by Portage Health (Jessica Brassard, Marketing Department at Portage Health)
   i. Patient Portal
      The new Patient Portal went live last week. This is an online resource where patients can access their appointment summaries, portions of their health records, and message with the clinic. You can now choose your preferred method of communication with Portage Health (phone call, email, text, portal messaging). In order to gain access you must visit one of the Portage locations to get a temporary password setup.
   ii. Flu Clinics
      There are 4 flu clinics scheduled for October, shots are $30:
      1. Wednesday Oct. 15\textsuperscript{th} 12-4 PM at the Health Fair in the MUB Ballroom
      2. Tuesday Oct. 21\textsuperscript{st} 4-7 PM MUB Alumni Lounge
      3. Monday Oct. 27\textsuperscript{th} 10-1 PM MUB Alumni Lounge
      4. Thursday Oct. 30\textsuperscript{th} 4-7 PM MUB Alumni Lounge
   iii. Locations & Services
      1. The University Center at the SDC has been recently expanded and has 6 full-time providers. There are student walk-in hours available, although it is best to schedule an appointment for quick service. There is now a sliding fee scale used at this location that is based on income. Lab, X-ray, pharmacy, and rehab are all available at the University Center. A call-in interpretation service is available for 43 languages.
      2. Express Care is open 365 days a year (shorter hours on holidays).
3. Health experts are available to come in to talk to GSG if there is interest.

iv. Q & A
   1. Brandon-Are all of your personal health records available on the Patient Portal?
      a. No, only records from Portage are available on the Patient Portal
   2. Brandon-Does this replace pay-for-page medical record?
      a. Yes, in a way it does. It is not a full health record, you may need to request the full record if necessary if they are needed for a different institution.

b. Title IX awareness (Beth Lunde, Associate Director of Institutional Equity)
   i. What is Title IX?
      Title IX is a federal civil rights law that protects against gender discrimination. Universities and other organizations must comply with this law to get federal funding. It covers all people associated with the University and includes gender-based discrimination, sexual harassment, and sexual violence.
   ii. Graduate Student Training
      As a GTA, a student may think you have the authority to listen to a Title IX violation; you must report what you know because you are a ‘mandated reporter’. All employees must be trained about Title IX. When a complaint is filed the Title IX office investigates the event. Steps can then be taken to make sure the education of the reportee is not affected (adjust class schedule, move dorm room, etc.).
   iii. Resources and Contacts
      Private resources: titleix@mtu.edu, Public Safety and Police Services, Office of Academic and Community Conduct, Anonymous TipLine, local health care. The only confidential resources are Counseling Services, Dial Help, and The Barbara Kettle Gundlach Shelter. If it is an emergency call 911. Online resources are also available: notalone.gov, knowyourtitleix.org, and the Michigan Tech app under ‘Just In Case’.

iv. Q&A
   1. Elsa-Are mandated reporters obligated to disclose name and information to police services, etc?
      a. Yes, you are. Students can then choose to use services or not. They can decide to report or not to, but you must report any event if a student comes to you.
   2. Beth-When will mandated training go out?
      a. Sometime in the next couple of weeks, it will take about 90 minutes. It is a very comprehensive program.
   3. Andy-How long will we have to complete the training?
      a. Until December 31st.
c. Daniell Heights budget and maintenance (Travis Pierce, Chief Housing Officer and Director & Ryan Bennett, Coordinator of Housing)

i. University Housing Budget
The housing budget is governed by the Board of Control and a Budget Committee. The budget comes from a fund including rent income from Daniell Heights, Hillside, and the dorms. Room rates are discussed and set annually by a special committee.

ii. Standardization of furniture
The standardization of furniture this year was supposed to impact only new contracts. Each apartment in Daniell Heights is furnished with a double bed in main bedroom and extra-long twins in the others, dining table, and couch. Double beds couldn’t be placed in all bedrooms because there was a shortage of beds. Tenants can opt to have no furniture.

iii. Occupancy allowances
Occupancy limits can be found in the Daniell Heights Terms and Conditions and vary by the number of bedrooms in the apartment. Each apartment will have one contract and tenants are allowed to sublet.

1. Elsa- Do children count as tenants?
   a. Travis-No, they are counted as dependents.

iv. Daniell Heights Advisory Board
This committee was formed to discuss the concerns of residents. The advisory board will discuss upcoming renovation plans, etc. Current renovation plans will begin July 2015 and will be ongoing until ~2020. 50 buildings and 350 apartments need updating and plans are in the very beginning stages. This year 4 student CA positions have been removed and the money will be used to pay for snow removal for Daniell Heights tenants.

1. Upcoming Meetings:
   a. 10/16/14 7 PM DH activity room
   b. 11/13/14 7 PM DH activity room
   c. 12/11/14 7 PM DH activity room

2. Contacts:
   a. Ryan Bennett (ryanbenn@mtu.edu)
   b. Travis Pierce (tlp@mtu.edu)

v. Q&A
1. Mayra- Can Housing remove a furnished bed if a co-tenant brings their own?
   a. No. You can have all of the furniture or none of it.

2. Jennifer W- Are there any considerations for families that are growing and may need to add/remove a bed mid-contract?
   a. No.

3. Menon-Will there be options to opt in for certain furniture next year?
   a. No. We would have to raise rents to afford and store the extra furniture. We want one standard setup for all apartments.

4. Menon-Is rent from DH only re-distributed back to DH or does it go to residence halls? Shouldn’t there be enough furniture for DH?
   a. Over the years beds from the dorms have trickled into the
heights to replace beds in DH. Travis can supply budget specifics to the E-board to distribute to you later.

5. Sasha- Where does the rent money go?
   a. It goes into an index for the housing account. It is reallocated to Daniell Heights, Hillside, and the dorms. It is controlled by the budget committee who allots money for dining, housing, etc.

6. Sasha- Is there a profit? If so, what is the profit used for?
   a. There is a profit. The profit goes back into the University general fund.

7. Sasha- Is the University general fund is used to pay for academic building updates, etc.? Should student rent money be used first to update/renovate student living quarters?
   a. That is a good way to look at it. The budget team decides what happens to the money. Most universities and institutions also pay into a general fund.

8. Sasha- Do you know what the profit was last year from Daniel Heights?
   a. No, Travis will refer you to the budget team so that these questions can be answered. It is great that students are asking these questions.

9. Jennifer F-How many apartments are in Daniel Heights?
   a. 191-1 bedroom, 150-2 bedroom, 7-3 bedroom.

10. Sasha-Who should we contact to answer the budget questions?
    a. Travis will contact the budget committee for us.

11. Moose-Would you personally pay these rates?
    a. These rates are set by the budget committee and are reasonable for the locations. However, pets are not allowed so no, Travis couldn’t live here. If it was the only living option, Travis would live there.

12. Reggie-Can we get the PowerPoint for this presentation?
    a. No problem, I will email it to Sasha.

13. Jennifer W-Is there a graduate student on the budget committee?
    a. Yes, there are two on it. But they were not present at the last meeting.

14. Sasha-Can GSG get a representative on that committee?
    a. Sure, email Ryan.

d. Portage Lake Lift Bridge Rehabilitation: impacts on travel, University business, and emergency services (Travis Pierce) ([www.mtu.edu/bridge-construction](http://www.mtu.edu/bridge-construction))
   i. The project will begin in December 2014 and is expected to end April 2016, traffic will be reduced to one south bound and one north bound lane for the majority of project.
   ii. A 10-hour nighttime closure is planned for Jan. 17, 2015
   iii. An 11.5-hour nighttime closure is planned for Mar. 21, 2015
   iv. Sixteen 2-hour nighttime closures are planned from Jan. 2015 to April 2015
v. Approximately 200 15- to 20-minute daytime and nighttime closures are planned from Dec. 2014 to April 2016

vi. Q&A

1. Dean Huntoon - What are the plans for medical emergencies?
   a. EMS and local hospitals have plans in place. There are plenty of firemen, police, and extrication tools on both sides of the bridge. Mercy ambulance will be stationed in Wads during the two long-closure nights. Non-emergent cases can be brought to Baraga or Marquette. Large emergencies will stop work on the bridge and allow EMS to pass through. There are also emergency flights available. In the event that an emergency delays bridge work, it is likely that work will extend past the proposed re-opening time in the morning.

2. Beth - Will work progress be posted on social media?
   a. Yes. Links can be found on www.mtu.edu/bridge-construction, as well as Twitter. The National Park Service will allow updates to be heard over their AM radio station.

3. Jennifer F - Will the floating bridge be useful during this project?
   a. It won’t be useful in January due to the portage being frozen, but if the water is open it could be possible. Also, snowmobiles can’t be on the bridge during bridge-shutdown.

VI. Officer Reports

a. President (Sasha Teymorian)
   i. Newsletters will be emailed out at the end of the month. You must give these to your dept. You must communicate with your department to be in good standing.
   ii. Facilities is looking into getting more battery recyclers on campus.
   iii. A reminder, please raise your hand to contribute to the discussion. Wait until you are acknowledged to speak. This is to ensure the speaker is heard fully by all.

b. Vice-President (Marco La Manna)
   i. Nothing to report.

c. Treasurer (Jennifer Winikus)
   i. Budget Report:
      Account Balance: $91,817.12
      Budget: $16,147.39/$85,583.00
   ii. Travel grants will not go to all applicants. Those who are not awarded one can reapply in the spring. 65 presenting and 7 attending awards will be given out.
   iii. There are 5 departments who are in bad standing or are close to being in bad standing. This is due to poor attendance, communication, and committee participation.
   iv. Menon - Can we know who is in bad standing?
1. We will not call out individuals in front of everyone; talk with me if you have concerns.

v. Travel grants are reimbursement only.

d. Secretary (Chelsea Nikula)
   i. Nothing to report.

VII. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. Website for GRC will be launched later this week.

   b. Public Relations (Teresa Wilson)
      i. Lunch ‘n’ learn video is now up on the website, working on getting the Professional Development Day video up as well in addition to presentations from both.

   c. Social (Wesley McGowan)
      i. Color Tour is this Thursday October 9th, was rescheduled due to poor weather. Need volunteers to help set the tent up at noon and also need 4 drivers.
      ii. Waterfall Tour will be this Saturday October 11th. 40 people will be taken by bus. 2 minivans will be following as well if committee members would like to come and volunteer.

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. University copyright policy was updated

   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report

   c. Friends of the Van Pelt Library (Kevin Waters-absent, Sasha gave report)
      i. Thursday Oct 23rd 4:30-6 PM in the Library East Reading Room, Nancy Barr will be discussing plot development in mystery novels

   d. IT committee (Kevin Waters-absent, Sasha gave report)
      i. Nothing to report

   e. Women’s leadership Council/Philanthropy Group
      i. Still need a liaison for WLC

   f. International Group (Mayra González)
      i. Nothing to report

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
i. Sam-Chemical Engineering had one two Wednesdays ago, it was a success! 15-20 people turned up and they served coffee and donuts. Not a lot of faculty showed up, but they had good discussion on Daniell Heights, etc.

ii. Brandon-Cognitive Learning Sciences had one recently as well. 15 people turned up including faculty. They served coffee and donuts as well. Talked about Portage Health and health insurance. Would it be possible to get a temporary bike lane in front of the MUB? Get a bigger bus for DH shuttle or shuttle to Walmart? More shuttle times?

b. Concerns or Questions from GSG Representatives
   i. Zach-Laser demo tomorrow
   ii. Jennifer W-This Friday at 5 PM travel grants are due

X. Adjournment
   a. Motion by Moose
   b. Second by Sam
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government

Monday October 20th, 2014
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Bethany
   b. Second by Mayra
   c. Motion passes unanimously

III. Approval of Minutes from: October 6th, 2014
   a. Motion by Sam
   b. Second by Menon
   c. Motion passes unanimously

IV. Welcome to New GSG Members
   a. No new members present

V. New Business
   a. Ombuds Office: services provided and the difference from standard grievance proceedings (Susanna Peters, M.S., J.D., Lecturer in Law and Society & Dr. Debra Charlesworth, The Graduate School)
      i. Susanna Peters- Graduate students should feel free to visit the Ombuds office if they have problems with their working environment, problems with grants, or any issue they may need a mediator for. Coming to the Ombuds office is completely confidential and is not part of a formal grievance process. They can mediate discussions between lab members, with an advisor, or with a group they are a part of to reduce tension.
      ii. Dr. Debra Charlesworth- If you are having a conflict a great first step is to see Susanna. She can direct you what steps to take to resolve your problems, including filing a grievance if necessary. If you file a grievance a committee will hold a hearing and recommendations will be sent to the dean so that action can be taken. The dean will take these suggestions into consideration and steps will be taken to rectify the problem.
      iii. Q & A
          1. Menon- Dr. Charlesworth, if a student comes to you to file a grievance what will they be asked to do first?
             a. First, there is a form that you are asked to fill out about the incident. You will be asked if you have been to the Ombuds office yet and your options for action will be discussed.
          2. Jenn W- How should we get in touch with the Ombuds office?
a. **Susanna**- Search it on the MTU website [http://www.mtu.edu/ombuds/](http://www.mtu.edu/ombuds/) or email Susanna (speters@mtu.edu). She can meet anywhere you are comfortable including the café, library, or her office. It is difficult to talk about problems with superiors; it is her job to give you a voice and to help you solve your problem.

b. **Deb**- When you file a grievance you can designate a support person to attend the committee meetings with you and Ombuds can fill this role.

3. **Elsa**- Can they act as advocates?
   a. It is not really an advocacy role, we are here to support you and make sure you are able to tell your story and voice your concerns, and help keep the conversation on track.

### VI. Officer Reports

a. **President (Sasha Teymorian)**
   i. This Wednesday is the last day to register for Make a Difference Day, which will take place on Saturday October 21st. Register under GSG and email Sasha if you are registered.
   ii. Treat Street is this Friday 6-8 PM downtown Houghton. If you would like to volunteer contact the police dept. Let your departments know, as we have many graduate student families. Please remember to drive safe, as many children will be out.

b. **Vice President (Marco La Manna)**
   i. **Health Insurance**
      There are three programs that you should let your constituents know about:
      1. Aetna Student Health Advice Line-Call to talk to a registered nurse to discuss symptoms. The nurse can advise whether you should go in to see a doctor or wait it out.
      2. Aetna Voiance- Interpretation services that can help you communicate with your healthcare providers.
      3. Worldwide Medical Information and Assistance-Traveling worldwide? You can call a number to discuss coverage while abroad. They can also inform you of required vaccinations, etc.

c. **Treasurer (Jennifer Winikus)**
   i. **Budget**
      Account Balance: $89,110.26
      Budget: $18,268.52/$85,583
      Surplus: $5,951.70/$41,085.13
      Discretionary Fund: $0/$10,000
   ii. Fall travel grants have been awarded, 133 awards were given out
totaling $17,300.

iii. Spring travel grants deadline: Feb 20th 2015 at 5 PM

iv. Q&A
   1. Sam- Do we know how many will be issued in the Spring?
      a. Yes, 49 presenting and 5 attending
   2. Verity- If the conference is held this semester students are still eligible to apply for reimbursement next semester?
      a. Yes.
   3. Sudhir- Are the travel grants based on the distance to be traveled?
      a. No, $250 for presenting, $150 attending regardless of distance.

d. Secretary (Chelsea Nikula)
   i. Please submit your Meet & Greet reports via the Google Docs link on the GSG website.

VII. Committee Chair Reports
a. Academic (Sai Srinivas Petluru)
   i. 120 students attended the last Lunch ‘n’ Learn.
   ii. The next Lunch ‘n’ Learn will be Tuesday December 2nd from 12-1 PM and will be on giving presentations, the speaker will be Sean Kern.

b. Public Relations (Teresa Wilson)
   i. A group picture will be taken after the meeting tonight, if you would like to be in it, please stick around! (The group picture was postponed for better lighting).

c. Social (Wesley McGowan)
   i. Color Tour- The event went well! There was a bonfire, caramel apples, and s’mores.
   ii. Waterfall Tour- This event was also awesome! 27 people attended. 2 extra stops were added, including the beach by Fitzgerald’s and also Brockway. Everyone had a good time, most people wanted more advanced hiking.

VIII. Liaison Reports
a. University Senate (Bethany Klemetsrud)
   i. Nothing to report

b. Undergraduate Student Government (Chelsea Nikula)
   i. The MUB is looking into doing renovations in the commons area, they are still looking for funding and are trying to get students interested in the project.
   ii. Q&A
1. Joe- What kind of renovations are they looking to do?
   a. Not sure yet, they are working with architects/designers now.

c. Research Advisory Council (Jennifer Fuller)
   i. The Research Advisory Council is a group of faculty/staff members from different departments that want to increase communication between researchers on campus about policy as well as increase communication between researchers and research administration.
   ii. New grants will have to follow these new guidelines as per Uniform Guidance:
       1. Administrative and clerical salaries can be included in proposal budgets
       2. Computing devices <5,000 can be included in proposal budgets
       3. Temporary dependent care can be included for traveling, not sure if grad students qualify for this though, may only apply to PIs
       4. Income may be earned on sponsored projects
   iii. Q&A
       1. Menon-Is there a website where we can find this information?
          a. Yes, search on MTU website for Research Advisory Council.
             \[http://www.mtu.edu/research/administration/vpr-office/research-advisory-council/\]

d. IT Governance Group (Kevin Waters)
   i. No meeting has happened yet

e. Friends of the Van Pelt Library (Kevin Waters)
   i. Nothing to report

f. International Group (Mayra González)
   i. There was a picnic this last weekend. If you would like an event passed on to the international community, email it to Mayra.

IX. Old Business & Discussion Items
a. Meet & Greet Reports
   i. ME-EM: 40 grad students & dept. chair attended. Sai, Teresa, Jennifer W, and Chelsea attended. The department gave monetary donation and helped publicize the event. Pizza and pop were served.
      Constituents’ questions:
      1. Could we get all lectures online?
a. Sasha- We can look into it, but we cannot infringe on professor’s rights.

2. It would be nice to have transportation to APS labs right next to the KRC? Many students would appreciate it.
   a. Sasha- We can look into it; I do recommend talking with your advisor about transportation if your research must be completed at the APS labs.

3. An evening shuttle to Daniell Heights would be nice as would a weekend Walmart shuttle. A shuttle to downtown once an hour to Lakeshore Center to assist students who live Downtown.
   a. Sasha- The current shuttle service plan is the best option while staying free for students. We cannot advocate a flat rate for all students to fund the shuttle, as some students: do not use public transit or have already paid for parking permits, among other things.
   b. Jennifer R- Looked into this while leading the Transportation Committee last year: Michigan Tech and City of Houghton are not interested in changing the shuttle routes until a better funded plan is developed.

b. Questions or Concerns from GSG Representatives
   i. Menon- At the last Daniell Heights Advisory Board meeting it was discussed that next year co-tenants would be tied into a terms and conditions between the contract holder and co-tenants. The IRHC Room and Board meeting for recommending room rates will be October 30th at 8 PM. It will be possible to discuss Daniell Heights profits, etc. at this meeting. A water quality report was submitted by the City of Houghton to defend a claim of lead in the hot water. People are not sticking to their laundry schedule. An orientation may be developed to inform tenants on safety equipment usage (fire blanket, fire extinguisher) as well as appropriate behavior (laundry schedules, quiet hours, etc.).
   1. Marco- Currently the advisory board has 6-7 students, encourage your constituents to get active and join.
   2. Bethany- Are there meeting minutes that can be sent out to Daniell Heights residents?
      a. Not yet, but it was a discussed possibility. We also discussed that all co-tenants should be added to the email list.
   3. Jennifer F- Do we have a liaison for the advisory committee?
      a. Sasha-As of now, we do not have a liaison.
   4. Jennifer F- You can ask City of Houghton for actual values
of the water test if you would like them.
   a. Sumanth- They gave us the max values allowed and the results of the water test.
5. Elsa- I feel like not many residents would watch an orientation video. Maybe they should have a physical orientation?
   a. Menon-They used to have an orientation, but the residents did not feel it was necessary.
ii. Moose- Students and faculty have mentioned that cars in motorpool are not being maintained properly. Is there an outside group that can give oversight?
   1. Sasha- We will look into that.
iii. Mayra- Nosotros will be having a dance this Friday October 24th 8-9 free salsa lessons and from 9-11 open dance in the MUB Ballroom.

X. Adjournment
   a. Motion by Zach
   b. Second by Moose
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government  
Monday November 3rd, 2014  
5:15 PM in Admin 404

I. Call to Order: 5:14 PM

II. Approval of Agenda  
a. Motion by Zach  
b. Second by Sam  
c. Motion passes unanimously

III. Approval of Minutes from: October 20th, 2014  
a. Motion by Bethany  
b. Second by Wesley  
c. Motion passes unanimously

IV. Welcome to New GSG Members  
a. No new members

V. New Business  
a. Graduate student feedback sought: International Career Fair using cyber technology, and topics for Lunch ‘n’ Learns Career Services could provide (Steve Patchin, Director of Career Services & Jim Desrochers, Associate Director for Employer Relations)  
   i. Career Services would like to host “Lunch ‘n’ Learn” type seminars, what topics would be of interest to graduate students?  
      1. Jenn R- An info session on proposal or grant writing would be helpful as they no longer have the Effective Grantsmanship course offered through the Forestry Dept.  
         a. Steve-Sure, we could pull something together with Jodi Lehman and Pete Larsen to address this topic.  
      2. Rep-A discussion on tailoring your CV to industry or academia would be very useful.  
         a. Jim-Yes, we could do that.  
      3. Mayra-The Career Fair is focused more toward technology majors. It would good to invite more companies geared towards social sciences to fit the needs of other departments.  
         a. Steve-Good point, other departments have voiced similar concerns. Right now we will be having a Medical Careers Week in January and will be hosting Industry Days as well which will focus on various careers within a specific industry including positions from different majors.  
      4. Bethany-Job search assistance for PhDs or Masters graduates would be helpful.
a. Jim—Yes, we can look into this.

5. Jenn W—On that note, academic job search assistance help would be great as well because it differs so much from industry.
   a. Steve—Yes, I agree.

6. Steve—No one has mentioned networking, is anyone worried about using LinkedIn, etc.?
   a. Sasha—While we don’t have issues with using the technology it would be helpful for us to know how to reach out to strangers for their guidance/mentorship.

7. Jenn W—It would be helpful if Career Services could assist in developing timelines for future plans, when to start looking for jobs, etc.

8. Jim—Would a Lunch ‘n’ Learn format work for these types of concerns?
   a. Yes, the representatives thought this format would be well attended.
   b. Beth—A structure of an hour seminar with time for discussion afterward would be good.

9. Kevin—If the University could support website development for graduate students to present our work and resume to enhance our physical resumes that would be great.
   a. Steve—An electronic portfolio is an excellent idea.
   b. Kaila—This is an idea that undergrads would like as well.

ii. Jim—Google, Cisco, Brocade did online Career Fairs with us last year, we are looking at doing something similar internationally. A date/time would be picked to coordinate between two countries so that an interview could be facilitated online. This may happen in the spring. What do the reps think about this concept?
   1. Andy—I think it is a good idea; it is difficult to find jobs abroad when you are unfamiliar with the job prospective in that country.
   2. Overall the Reps thought the idea was good and students would find it useful.

iii. Steve—In addition, we are working to bringing third party hiring companies to have a little Career Fair for international students that want to work in the US, this may occur next Fall.
   1. Mayra—Are there walk-in hours at Career Services?
      a. Steve—We are looking to bring in someone that specializes in CV/resumes for advanced degrees to meet with graduate students.
      b. Jim—Undergraduate students staff the walk-in hours and wouldn’t have the advanced knowledge for a
higher degree, it’s best to schedule an appointment.

b. Department of Defense opportunities for graduate students (Kaila Pietila, Student Training & Recruitment Representative)
   i. DOD is the largest, oldest government agency, and is the largest government employer. It contains all 4 military branches and there are 18 additional agencies that you can gain civilian employment in. Every major on campus fits a job at the DOD and the jobs have good job training and mentoring. There are student loan repayment options, recruitment bonuses, and relocation expenses. Opportunities are found worldwide.
      1. Pathways Programs-A pipeline into government through their Internships programs, Recent Grads program, Presidential Management Fellow program, and Workforce Recruitment program.
      2. Scholarship opportunities as well (SMART Scholarship)
         a. There will be an info session November 11th at 5:15PM in ChemSci 101
         b. There is a requirement to work post-graduation in a government lab, etc.
   ii. Federal jobs are classified by pay plan, occupational series, and education level
      1. GS5, GS7, GS-9, and GS-11 are pay grades that most graduate students qualify for.
      2. Apply for jobs at:
         a. USAJOBS.gov
         b. Godefense.com
      3. Federal resume is created using the USAJOBS online resume builder.
         a. Kaila can help with federal resumes
         b. You can store 5 different resumes to fit different positions you are applying for
      4. Contact information:
         a. Kaila Pietila [Kaila.pietila.civ@mail.mil](571-302-1356)
         b. For PMF info: pmf.gov
         c. For SMART scholarship info: smart.asee.org
   iii. Jen F- Can we have the slides to send out to our departments?
      1. Kaila- Yes, Sasha will email them out.
   iv. Jenn R- Will you be advertising the info session?
      1. Kaila- Yes, and it will be emailed out to all grad students as well.
   v. Mayra- Are these positions only for US citizens?
      1. Kaila- For the majority, yes. But there are opportunities outside of the DOD that non-citizens are eligible for, Kaila can help you with those too.
VI. Officer Reports  
   a. President (Sasha Teymorian)  
      i. University Senate, GSG, and USG will be hosting the next Budget Forum on Jan 28th from 2-5 PM in DOW 642 (tentative).  
      ii. On Sunday Nov 8th from 10-4 there will be a local art fair at Houghton High School and profits will be put towards local programs and services.  
   b. Vice President (Marco La Manna)  
      i. Aspirus Keweenaw will present at our next meeting, email questions to Marco. They will talk about what they can provide, similar to what Portage talked about last time.  
   c. Treasurer (Jennifer Winikus)  
      i. Budget Information  
         Account Balance: $88,910.79  
         Budget: $23,011.78/$85,583  
         Surplus: $5,951.70/$41,085.13  
   d. Secretary (Chelsea Nikula)  
      i. The Food Insecurities Committee had its first meeting; we discussed ways to determine need on campus. We are looking into utilizing unused meal swipes as well as efforts by other universities. Undergraduates have suggested doing an in-class survey to gauge need on campus. Do you think it would be best to gauge graduate need through an email survey?  
         1. Yes.  

VII. Committee Chair Reports  
   a. Academic (Sai Srinivas Petluru)  
      i. Nothing to report  
   b. Public Relations (Teresa Wilson)  
      i. Our group photo will be taken tomorrow at 2 PM at the Husky Statue, please come!  
         1. Sam-What attire should we wear?  
            a. Casual dress is fine  
   c. Social (Wesley McGowan)  
      i. A survey about socials went out, results will be reported at the next meeting. Please take the time to answer the survey questions.  

VIII. Liaison Reports  
   a. University Senate (Bethany Klemetsrud)
i. Facilities discussed parking/transportation and the services that they can offer to professors, it would be a good idea to have them come speak to us, as it was very informational.

b. Undergraduate Student Government (Chelsea Nikula)
   i. Leadershape-takes place the week before classes start in January. It costs $100/participant and is targeted to undergrads but they do accept applications from graduate students. Applications are due next week.
   ii. ETEC is an enterprise group that is working to promote energy efficiency through home weatherization. With rising energy costs in the U.P. it is smart to weatherize your home. They are working towards earning the Georgetown Energy Prize.
   iii. MUB Renovations- They are looking to receive student feedback on what they are interested in seeing in the new MUB commons, currently they are looking into getting fireplaces, TVs, gaming consoles, and giving it a ‘lodge feel’.
   iv. USG is sponsoring a Thanksgiving Bus that will drop students in St. Ignace, Gaylord, Clare, and Lansing. It costs $75/person.

c. Research Advisory Council (Jennifer Fuller)
   i. Nothing to report

d. IT Governance Group (Kevin Waters)
   i. No response from group since September

e. Friends of the Van Pelt Library (Kevin Waters)
   i. Elections were held and the Nancy Barr talk was great.

f. International Group (Mayra Sánchez González)
   i. I-Club is having a trip to the University of Wisconsin-Superior to participate in World Culture Nights. Tickets are $25 and they will be leaving Saturday and coming back Sunday.
   ii. Nosotros and I-Club will be looking for new E-board officers for next year, if you are interested contact Mayra.

IX. Old Business & Discussion Items
a. Meet & Greet Reports
   i. No meet and greets to discuss.

b. Questions or Concerns from GSG Representatives
   i. Wesley-Philanthropy Report
      1. There will be a scavenger hunt type game next year with the goal of identifying different landmarks on campus that highlight donations/contributions from donors to the University.
2. National Philanthropy Day is November 10th, bracelets will given to faculty and staff who have donated money.
3. “Giving Tuesday” will be December 2nd, you can participate by using a debit/credit card on campus and choosing to round up your purchases to a whole dollar amount.

ii. Jenn R- There is a Work-Life Advisory Committee in development and they are looking for graduate students to participate. They discuss work-life balance issues on campus including balancing time between family, work, exercise, health, and also parenting.
   1. Sam-Does the committee have a mission? Is it to improve the balance?
      a. Yes, different groups on campus have brought up poor work-life balance and our goal is to identify any problems and come up with possible solutions.

iii. Menon-There needs to be more graduate student parking spaces or fewer permits given out.
   1. This issue be brought to Student Commission by Marco at their next meeting.
   2. Wesley-You can park in the green parking lots for commuters with a Grad Student permit.

iv. Sasha- Read the document handed out regarding publishing your dissertation with ProQuest and pass it on to your constituents. Let me know by the end of this week what you and your constituents think.
   1. Jen F- Would it be beneficial to reach out to recent graduates?
      a. Yes, it would. Reach out to them as well.

v. Sumanth- At the most recent budget meeting for Housing they requested a $500,000 increase in the Facilities budget due to electricity problems in the U.P. It was mentioned that DH renters may see a rent increase of 2-4% due to it. Rates in the dorms may increase more than the rates of DH. Most of the budget increases discussed will go to Facilities.
   1. Sudhir-Last year they decreased the Facilities budget by 12%. Also, for the coming year the budget for waste disposal was decreased by ~12%. There are 4 faculty apartments that will be removed.
   2. Sumanth-Renovation plans in DH will occur in blocks so that only 2 apartments or so are empty at a time. They are planning on getting new flooring and walls, etc. and should begin construction next summer or fall. A better furniture
set-up was discussed as well but nothing was decided yet.
3. Jen F- Is the University doing anything to increase their
ergy efficiency in DH to count towards the winning of
the Georgetown Energy Prize?
   a. Beth-Michigan Tech doesn’t count towards the
      prize because they don’t use the local energy
      supply.

vi. Bethany- Bridgat applications are open now, but a student has not
    been able to submit. Has anyone else had this problem?
    1. No one else present had applied or heard of any problems.
       The student with difficulties should contact the Webmaster.

X. Adjournment
   a. Motion by Zach
   b. Second by Moose
   c. Motion passes unanimously
I. Call to Order: 5:13 PM

II. Approval of Agenda
   a. Motion by Jennifer R
   b. Second by Moose
   c. Motion passes unanimously

III. Approval of Minutes from: November 3rd, 2014
   a. Motion by Moose
   b. Second by Zach
   c. Motion passes unanimously

IV. Welcome to New GSG Members
   a. No new members

V. New Business
   a. Transportation services and parking (Angie Kolehmainen, Manager of Husky Motors, Transportation Services and Resources)
      i. Below are questions submitted to Angie prior to our meeting and her answers:
         1. Students would like a larger shuttle at peak hours, would this be possible?
            a. Transportation services funds these shuttles. Services are maxed out right now, there are no funds to purchase a larger shuttle bus.
         2. Could there be more stops in Daniell Heights?
            a. In the beginning of December the bus shelter for Daniell Heights will be delivered and they will stick to just one stop. However, this issue can be revisited at a later date.
         3. What are the statistics on the number of graduate parking permits sold, lot size, and violations for non-permitted parking in grad lots?
            a. 294 grad parking permits have been sold
            b. There are 152 spaces reserved for grad students only
            c. Lots 26, 29, 32, 23, and 24 are available for overflow parking
            d. There has been 1 parking violation in lot 5 so far
         4. Do you have tips for parking in a snowy lot?
            a. Park as close as possible to each other, leave room for other cars. Be mindful of space around handicap spots. Do not block dumpsters or loading docks. Do
not park three cars deep.

5. Safe driving
   a. They have put together an email with driving tips that will be sent out this week or next week. They will also appear be in Tech Today.

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Chelsea will be making a Google doc with department standings that will be updated every month. If you have questions, email her. She will also be putting together a Google form that you can use to submit feedback about GSG and the E-board members anonymously.

   b. Vice President (Marco La Manna)
      i. Ellen Marks sent out the Thanksgiving library hours, redistribute this email to your constituents.

   c. Treasurer (Jennifer Winikus)
      i. We need to re-allocate $211.40 from the social budget to First Friday Social budget to cover costs.
         1. Motioned by Jenn R
         2. Seconded by Joe
         3. Motion passes with one abstention
      ii. Budget Info.
          Account Balance: $77,293.58
          Budget: $25,722.37/$85,583
          Social Budget: $1,563.91/$5,300 ($3,524.69 remaining)
          E-board discretionary: $0.02 spent to cover long distance phone charge

   d. Secretary (Chelsea Nikula)
      i. Nothing to report

VII. Committee Chair Reports
   a. Academic (Sai Srinivas Petluru)
      i. Not present
      ii. Report: There will be an email reminder for GRC submission that will go out on Wednesday. On December 2nd there will be a Lunch ‘n’ Learn on Presentation Skills

   b. Public Relations (Teresa Wilson)
      i. Nothing to report

   c. Social (Wesley McGowan)
      i. Not present
ii. Report: The results of the socials survey are in. Overall, students are very happy with the socials, they would like more outdoor socials, and if possible, a few to include alcoholic beverages. Wesley would like to give a shout out to his awesome committee for their hard work.

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. Not present
      ii. Report: Next meeting is on Wednesday. The senate will be sending out an email to constituents soon asking for their input on use of e-cigarettes on campus.

   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report

   c. Research Advisory Council (Jennifer Fuller)
      i. Nothing to report

   d. IT Governance Group (Kevin Waters)
      i. Not present
      ii. Report: The first meeting was last week, they held elections for leadership positions. The next meeting will be tomorrow.

   e. Friends of the Van Pelt Library (Kevin Waters)
      i. Not present
      ii. Report: Nothing to report, last meeting was canceled.

   f. International Group (Mayra Sánchez González)
      i. Nothing to report

   g. Student Philanthropy Group (Wesley McGowan)
      i. Not present

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. Jennifer R-Social Sciences had a Meet & Greet last Tuesday, about 15 people attended. They discussed the ProQuest issue, people preferred digital commons over ProQuest. They discussed travel grants and the GRC. People are concerned that they are not being fairly represented, as they are a small department. However, they are happy with how GSG represents them.
      ii. Will-School of Forestry and Resources will have a Meet & Greet tomorrow at noon in the Forestry Atrium.
b. Questions or Concerns from GSG Representatives
i. Meng- Bridgat scholarship website is not accepting applications but the deadline is not until Dec. 10th. A student approached him about the issue and he suggested that they contact the webmaster. Are there any updates from Bethany (she brought up the same problem at the last meeting)?
   1. There are no updates that we know of; no one else has heard anything. Sasha suggested that they attempt to submit again.

ii. Sudhir- The most recent Daniell Heights Committee meeting discussed shelters at bus stops and increasing the number of stops. At the budget meeting it was noted that there will be an increase of 3-4% for residence halls and an 1.54% increase in Daniell heights ($11 for 1 bed, $14 for 2 bed) next year due to increase in electricity costs. The furniture arrangement was discussed as well. It was brought up that the lower Daniell Heights would like more bike shelters.
   1. Mayra –When is next meeting?
      a. Sudhir-It will be sometime in early December.
      b. Marco- You can also email Ryan Bennett and let him know that you are interested in attending. Any one who lives in Daniell Heights is welcome to attend.

iii. Sasha- Dr. Dave Reed, chair of University Budget Committee, will be hosting an open forum on Monday December 8th at 6 PM. They will be discussing rates for board and how they are set. If you want to go, send Sasha an email so that she can give an estimate of how many people to expect.
   1. Meng- Is this open to the general student population?
      a. Sasha-Yes, feel free to distribute this information, but have them contact Sasha if they are attending.

iv. Mayra- A new organization at MTU will host a Natural Resources Conference in 2016. This is a professional development group and their next meeting will be Dec. 5th at 2 PM. The next meeting will have officer elections.
   1. Jacque- There are resources on campus that can help you plan conferences.

v. Marco- There is a Student Commission that tries to enrich your experience at Michigan Tech. You can email Marco with your concerns or ideas on how to make Michigan Tech better.
   1. Sam- Is this a new committee? Can you give examples of work the committee has done?
      a. No, it has been here since 2005. They have helped with midterm surveys, additional microwaves in MUB, Princes Point upgrades and rehabilitation.

vi. Sasha- Please contact Sasha or Marco with any concerns you have!
X. **Adjournment**
   a. Motion by Zach
   b. Second by Moose
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government
Monday December 1st, 2014
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Sam
   b. Second by Zach
   c. Motion passes unanimously

III. Approval of Minutes from: November 17th, 2014
   a. Motion by Sai
   b. Second by Teresa
   c. Motion passes unanimously

IV. Welcome to New GSG Members
   a. No new members

V. New Business
   a. Healthcare services provided by Aspirus Keweenaw (Dave Olsson, Marketing Director at Aspirus Keweenaw)
      i. Aspirus Keweenaw is a part of the Aspirus Health Network, which has 7 partner hospitals, 35 clinics, and over 6,000 experts. There are 4 hospitals in the U.P. and 4 clinic locations in the Houghton area (located in Houghton, Lake Linden, and Laurium. Our local Aspirus hospital is in Laurium, it is a 25 bed critical access hospital with 24/7 emergency services. They specialize in family healthcare and geriatrics. Their services include full lab services and diagnostics including ultra sound and mammography. In addition, they have men’s health, the only diabetes clinic in the area, and other general care (cancer, cardiac, surgery, ENT, ophthalmology).
      ii. The Aspirus Houghton Clinic was opened June 2014 and has 3D imaging, physical therapy, mammography, and a pharmacy on site. Advanced specialty experts, such as heart and cancer, can be scheduled at the Houghton Clinic. There are 5 family physicians and 4 nurse practitioners at the Houghton Clinic.
      iii. They accept almost all types of insurance including Aetna, if you are wondering about your coverage you can call The Aspirus Keweenaw Business Office at 906-337-6594. You can call the Houghton Clinic at 906-487-1710, as well.
      iv. The hospital in Laurium will be remodeled with the first stage to be completed in 2015. The entire project will be completed in 2016. They will have a new ER center, new intensive care, and new hospital rooms. In addition there will be new private pre/post surgery suites
v. Questions
   1. Joe- Is the new hospital replacing the hospital just north of Hancock near the Quincy Mine?
      a. Dave- No, that is the UP Health-Portage hospital, we are a slightly smaller hospital near Calumet.
   2. Dean Huntoon- As a patient, what is a good rule of thumb to determine what services will be an additional fee?
      a. Dave- Look at your health care plan to see what is covered. The moment a doctor says you will receive a prescription, you need an x-ray, or lab tests, this goes beyond the cost for an office visit and you will most likely see an additional charge. The additional cost varies though, depending on the test.
   3. Brandon- How do your prices compare to other local health care systems?
      a. Dave- Ours are definitely comparable. As a non-profit hospital we get reimbursement from the government, unlike UP health which is a for profit hospital. It is not easy to compare the two hospitals because of this difference. It is most likely that the costs of some tests are higher and some are lower. Short answer- our services are competitively priced.
   4. Sasha- Do you have translation services?
      a. Dave- We have some, but not in every language. We can definitely work toward covering more languages, if GSG would like to work with us on ensuring all languages are covered that would be great!
   5. Jenn W- Is there a way for students to work with Aspirus to pay bills in installments, as we are on fixed incomes?
      a. Dave- There are payment plans, you can call the business office to find out more.
   6. Jenn W- Some services need to be taken care of in Marquette or Green Bay, how do you communicate with those specialists?
      a. EPIC is a computerized record system that was recently installed in the U.P. and allows you and your physicians to see your records as long as the institution has EPIC. Many other hospitals have a compatible system and all Aspirus hospitals are connected to it.

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Bridgat scholarship issues have been brought up with Jacque. Let anyone who mentions it know that we are working on it and let
Sasha or Marco know of the problem.

1. Bethany- The issue with Bridgat in Chem Eng. is still unresolved, we haven’t heard back from the Webmaster. We are working with Deb Charlesworth.
   ii. Diwali Night is coming up, inform your constituents.

b. Vice President (Marco La Manna)
   i. Nothing to report

c. Treasurer (Jennifer Winikus)
   i. The fall enrollment numbers are in and the budget has been adjusted to account for increases/decreases in representative allotments. Emails will be sent out before next semester if your department is affected.
   ii. At least one Meet and Greet needs to be completed in your department by February 20th in order to be eligible for travel grants.
      1. Sam- Just the first meet in greet needs to be completed by Feb 20th, not both (if you are doing more than one) right?
         a. Jenn W.- Yes.
      2. Andy- If we did not do one this semester, do we have to do two next semester?
         a. Jenn W.- No.
   iii. Budget Info.
       Account Balance: $77,186.47
       Budget: $28,333.59/$85,333
       Surplus: $5951.70/$41,085.13

d. Secretary (Chelsea Nikula)
   i. An internal GSG feedback Google Form will be emailed out to all GSG representatives, please use this to give us your comments/questions about how effective GSG is and what changes you would like to see.
      1. Bethany- Is this for all grad students or only representatives?
         a. Sasha- It is just for representatives to give feedback to us.
   ii. Department standings can now be found on a Google Doc that will be updated monthly, the link will be emailed out to all representatives soon.

VII. Committee Chair Reports
a. Academic (Sai Srinivas Petluru)
   i. Last Lunch ‘n’ Learn of the semester is tomorrow from 12-1 PM; Mike Meyer will talk about giving presentations.
   ii. The GRC Abstract deadline is 11:59 PM Dec. 5th.
b. Public Relations (Teresa Wilson)
   i. Nothing to report

c. Social (Wesley McGowan)
   i. Nothing to report

VIII. Liaison Reports
a. University Senate (Bethany Klemetsrud)
   i. Sasha- They introduced a lot of topics that they will be voting on at
      the next meeting. They do not seem clear if they are working
      towards banning e-cigs completely or just
      banning their indoor use.

b. Undergraduate Student Government (Chelsea Nikula)
   i. Nothing to report

c. Research Advisory Council (Jennifer Fuller)
   i. Nothing to report

d. IT Governance Group (Kevin Waters)
   i. Nothing to report

e. Friends of the Van Pelt Library (Kevin Waters)
   i. Nothing to report

f. International Group (Mayra Sánchez González)
   i. Nothing to report

g. Student Philanthropy Group (Wesley McGowan)
   i. Nothing to report

IX. Old Business & Discussion Items
a. Meet & Greet Reports
   i. Sudhir- Forestry had 30 people attend their recent Meet and Greet.
      They had cookies, pie, cider, hot chocolate, and coffee. Students
      were content with GSG; there were not many questions. They
      discussed Lunch ‘n’ Learns and the GRC. Marco talked about
      Travel Grants as they wanted to know how students were selected.
      It lasted 1-1.5 hours.

b. Questions or Concerns from GSG Representatives
   i. Andy- Some people have asked about the Title IX training, this
      was due in December?
      1. Sasha- There were funding issues; it will be required by all
         Grad students that are employed by the University. When
the funding issue is resolved a message will be sent out to students who can then take the training.

X. Adjournment
   a. Motion by Bethany
   b. Second by Zach
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government
Monday January 12th, 2015
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Zach
   b. Second by Bethany
   c. Motion passes unanimously

III. Approval of Minutes from: December 1st 2014
   a. Motion by Wesley
   b. Second by Menon
   c. Motion passes unanimously

IV. Welcome to New GSG Members
   a. No new members

V. New Business
   a. Funding Request: Keweenaw Alumni Chapter (KAC) of the Michigan Tech Alumni Association
      i. The Winter Carnival Chili Run has been a tradition at MTU for 40 years. Historically, it was funded by The Library Restaurant. The Library Restaurant will not be funding it this year, so the KAC is looking for funding and volunteers from GSG. GSG will be listed as a sponsor on the vans if the request is funded. KAC is requesting $500 to help pay for 100 gallons of chili. USG, MTSF, and Dining Services are potential collaborators for this event.
         1. Voted to approve $500 for KAC Chili Run
            a. 21 yes
            b. 2 abstentions
   b. Special Elections: Academic Chair
      i. Duties: Organize and run GRC, Lunch ‘n’ Learns, Merit Awards program and banquet
      ii. Nominees: Meng Tang and Elsa Roberts
           1. Motion to close nominations: Jenn R
           2. Seconded: Menon
      iii. Oral presentation by Elsa
           1. Questions
      iv. Oral presentation by Meng
          1. Questions
      v. Discussion
      vi. Motion to vote: Jen
          Seconded Zach
1. Meng Tang: 21 votes
2. Elsa Roberts: 2 votes

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Reminders to stay in Good Standing:
         1. Attend and participate in GSG meetings
         2. Participate on your committee or as liaison
         3. Share information with your departments
         4. Host Meet & Greet(s)
      ii. There will be a campus forum on University Finances & Budgeting
           by Dr. Dave Reed on Jan 28th 2-5 PM in Forestry G002
      iii. A survey on Food Insecurity will be sent out to all students next week, encourage your department to take the survey
      iv. There is a large bridge closing this weekend, Sat Jan. 17th 9 PM-7 AM, remind your department!

   b. Vice President (Marco La Manna)
      i. Academic Calendar Group
         Dr. Gorman, Dr. Wallace, Dan LaForest, and Marco are the committee. Students wanted a brief fall break and to have some time off for the Career Fair.
         Proposal:
         • Start on Thursday of Orientation week
         • K-day moves to a Saturday
         • Students get ½ day off for career fair
         • Put a break day at the end of week 8
         • Classes would end on a Thursday, Friday is a reading day
         • Spring semester, begin on Thursday again
         • Get ½ day for career day
         • Get Friday reading day before Finals again
      ii. Calendar Feedback
         1. Jenn R: Good idea, it might be nicer to have the semester extend into May rather than start earlier, students might not want to come back from Winter break early.
         2. Andy: Are there the same number of instruction days?
            a. Marco: Yes, the number of instruction days is the same.
         3. Zach: Classes starting on a Thursday might be difficult for people working during the summer.
         4. Jen F: Housing contracts and transportation might be difficult for students to arrange for an early start.
         5. Elsa: How do undergraduate students like this plan?
            a. Sasha: Undergraduate students proposed this plan.
         6. Sudhir: How will the add/drop schedule change?
            a. Marco: It will stay the same as it is now.
         7. Sudhir: The add/drop deadline seems to not give enough
time to determine if you like the course, with this schedule that would give a student more time to decide. If they don’t go with this new plan, it would be nice if the Registrar looked at moving the deadlines.

8. Jen F: Co-ops and internships may have to leave a week early in the summer for an early start.

9. Elsa: The classes that only teach M & W wouldn’t start until the second week, would that change the number of overall classes they have?
   a. Marco: No, because the number of M & W classes should be the same with the new schedule. He will bring it up to the committee though.

c. Treasurer (Jennifer Winikus)
   i. Travel Grant Deadline: Friday February 20th at 5 PM
   ii. Budget Info.
      Account Balance: $92,386.32
      Budget: $35,596.36/$85,333
      Surplus: $5,951.70/$41,085.13
      Discretionary: $0/$10,000
   iii. Questions?
      1. Jen F: Do you need to do one Meet & Greet per semester?
         a. Jenn W: No-only one Meet & Greet is required per session, but it is highly recommended that you do one a semester.
      2. Kyle: How do we purchase food and supplies?
         a. Jenn W: You can: (1) purchase them and be reimbursed, (2) go through your department (MUB), or (3) get the Econo food card.

d. Secretary (Chelsea Nikula)
   i. If you are going to be absent from a meeting, remember to email her ahead of time. You are allowed 2 excused absences for the semester.

VII. Committee Chair Reports
a. Academic (Meng)
   i. We are sorting out GRC pamphlets and organizing the next Lunch ‘n’ Learn, which will be Wednesday the 21st from 12-1 pm. The topic is poster design.
      1. Jen F: We have had students being asked to switch between posters and presentations, what is this about?
         a. Meng: We want to balance the number of posters and presentations for each section so some participants have been asked to consider switching from poster/presentation. They will not be forced to
change.

2. Bethany: Is there a way to check and see if your abstract has been accepted?
   a. Meng: All abstracts are accepted.

b. Public Relations (Teresa Wilson)
   i. Not present, nothing to report

c. Social (Wesley McGowan)
   i. Ski day is next week; he is meeting with IPS tomorrow to get more information. Volunteers will be needed. The Chili Run will need volunteers as well. The Social Committee will be meeting soon.
   ii. Jenn W: If you are not van certified, GSG can sponsor you to get certified.

VIII. Liaison Reports

a. University Senate (Bethany Klemetsrud)
   i. Masters of Science and Applied Physics degree has been approved. There is a concentration in Bio-med in ECE that has been approved for undergraduates.

b. Undergraduate Student Government (Chelsea Nikula)
   i. USG is continuing to work toward getting their new constitution passed. Elections will be this semester.

c. Research Advisory Council (Jennifer Fuller)
   i. There will be a meeting on Jan. 28th to discuss current research issues.

d. IT Governance Group (Kevin Waters)
   i. Meeting next week to discuss IT on campus.

e. Friends of the Van Pelt Library (Kevin Waters)
   i. There will be a speaker at 4 PM on January 14th: Paul Lubotina will present “Culture, Immigration and Identity: A Book Talk about Serbians in Michigan”.

f. International Group (Mayra Sánchez González)
   i. Not present, nothing to report.

g. Student Philanthropy Group (Wesley McGowan)
   i. No meeting yet.

IX. Old Business & Discussion Items

a. Meet & Greet Reports
   i. No reports.
b. Questions or Concerns from GSG Representatives
   i. Menon: Husein is stepping down, he has yet to email the E-board, will you confirm his resignation so that we can replace him?
      1. Chelsea: Yes.
   ii. Sudhir: Moose is no longer a representative, should I hold an election to replace him?
      1. Sasha: Yes.

X. Adjournment
a. Motion by Zach
b. Second by Jenn W.
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government

Monday January 26th, 2015
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Kyle
   b. Second by Zach
   c. Motion passes unanimously

III. Approval of Minutes from: January 12th 2014
   a. Motion by Bethany
   b. Second by Teresa
   c. Motion passes unanimously

IV. Welcome to New GSG Members
   a. Basha Dudekala (ME-EM), Nikhil Shah (ME-EM), Will Lytle (FRES), Kristen Therrian (Business & Economics), Giovanna Azzi (ECE), Jaya Yellajosula (ECE), Shelley Jeltema (CEE)

V. New Business
   a. Changes in University journal subscriptions, using Interlibrary Loan, and Library hours during Winter Carnival (Ellen Marks, Director of Van Pelt and Opie Library)
      i. Last year the Library was contacted by grad students concerned about its closure during the Winter Carnival All-nighter. Historically, the Library has closed at 8 PM. This year they asked for grad student feedback, they received 22 emails of which only 2 thought the Library should remain open. The other 20 emails agreed with Public Safety’s concerns about it remaining open. It was discussed and decided that graduate students would not be inconvenienced much from the Library remaining closed for one night, it will close at 8 PM during the All-nighter and will open as usual on Thursday morning at 7 AM.
      ii. The Library budget for all collections is $2.4 million/year. The majority of this budget has been allocated to journal subscriptions over the last decade. The cost of STEM journals has increased over 300% in the last 15 years. The way that journals are offered is through a ‘bundle’ type system where a variety of titles can be subscribed to together. The cost of these bundles is increasing, for example, the base cost for Elsevier was $350,000 in 2008 and went up to $850,000 in 2014. The Library cannot afford the rising costs for these subscriptions and has been forced to break away from these bundled options. It is important to note that many of the journals that we were paying for through the bundles were being
accessed less than 5 times per month (for Elsevier of the 1800 journals we have access to 1100 were accessed less than 5 times per month). In order to determine which journals are most important to researchers at Michigan Tech, the Library compiled a report of journals that are most published in and cited from the University. They are looking to get input from both graduate students and professors on what journals are used most often. An ad hoc committee has been formed in the University Senate to advise the Library on what journals we would like to have subscriptions to, there will be departmental liaisons as well as a liaison from GSG. In addition, the Library will still have access to previous issues of journals that we were subscribed to.

1. Jenn W: We can request an article from a journal we are no longer subscribed too, correct?
   a. Ellen- Yes

iii. The librarians have noted that some students are unaware about the interlibrary loan system (ILL). The Library has a tutorial on using ILL that representatives should send out to their constituents. It is possible to use ILL and HuskyFetch off-campus, you just need to access your search database through the Library website to get authenticated. If representatives can think of a way for the Library to reach out to students, let them know.

1. Mayra- How many times can you renew an ILL book?
   a. Ellen- ILL can typically be renewed once; the loan limit is set by the loaning institution. If you absolutely need it you can contact the library to see if you can get an extension. Secondly, if you have a book that you are using a lot we can look into purchasing it (the exception is textbooks). Grad students should feel free to request materials for the library to purchase.

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. ProQuest
         ProQuest is a non-profit, digital repository for your thesis and dissertation. When you graduate it is required that you submit your work to ProQuest and Digital Commons. You can submit as Traditional or Open Access. The Traditional option costs nothing for you, agencies and companies that want to view your work pay a $95 access fee to use the database. The Open Access option costs $95 for you, and allows everyone to access your work free of charge. Regardless of the option you choose, you can limit access to just the abstract or the entire document. Using ProQuest will not disqualify you from scholarships. You can always submit your paper with a permanent embargo, where the abstract is only
The Graduate School and the Dean are happy to work with you on finding the best submission option for your work. The faculty sees ProQuest as having great benefits for both students and the University; it promotes our research and helps students interact with the professional community at low cost. Charges are a necessary fact of life; the people who provide services must be paid. Digital Commons is the digital repository that the Library uses. It eliminates the need for a hard copy of your thesis or dissertation.

Are there questions? Based on the information shared today, do any representatives feel it is necessary for the issue of ProQuest submission to be optional?

1. Will- Does industry use Digital Commons to search for our work?
   a. Ellen- Yes, we believe they do.

2. Sudhir- Do we have to pay to view thesis/or dissertations produced at Michigan Tech?
   a. Sasha- No, you do not.

3. Will-Who owns the research?
   a. Sasha- The University owns the research.

ii. International Surcharge Fee
Right now MTU grads pay $200/semester. The fee was instituted in order to cover the costs of IPS. There are two options proposed to adjust the fee:

1. One time enrollment fee (estimated $100-$125) and a flat rate for each following semester as long as the student is enrolled, and will be capped at $250 each semester you are enrolled (will adjust for inflation).

2. You do not pay the enrollment fee, and the cost of the fee may fluctuate each semester or year. Additionally, the cost will not be capped at $250.

Talk to your departments and see what option they prefer. Provide GSG with your constituents’ opinions by Friday at 5 PM (Deadline moved to Monday at 5 PM to allow for time to gather more responses).

1. Sudhir- Could we get an explanation as why these charges as necessary to send to our departments?
   a. Sasha- Yes, I will email information on what services and program the fee covers along with the options.

iii. Transportation services contacted Sasha to state that Shuttle etiquette is inappropriate, they have threatened to stop running the afternoon shuttles if behavior does not improve. Do not push and shove people out of the way; if
someone was waiting before you, let the individual board the shuttle before you. At peak times tickets may be distributed by the drivers to people not able to get on a shuttle. This will allow riders to get on first on the next shuttle. Shuttle users must improve their behavior or we may lose this valuable resource.

iv. The add/drop dates are currently the Wednesday of second week of classes, this allows you to take 5 MWF classes and 3 TR classes. The Graduate School and the Registrars feels that this is enough time to determine if you would like to continue the course or choose a new class, without leaving you sufficiently behind new material if you choose to take an alternative course.

v. The open forum on University Finances & Budget will be Wednesday January 28th from 2-5 PM in Forestry G002.

vi. The Food Insecurities survey was sent out today. It is an important survey to complete and will help the University determine if students on campus are going hungry. Please fill it out and forward the link to your departments to fill out.

vii. There will be a new course for international graduate students focused on writing/reading skills. The course is ESL0560 and will begin next fall. Contact bbsmith@mtu.edu to register. Sasha will email out the course flyer.

b. Vice President (Marco La Manna)
   i. Student Commission
      The Student Commission is a group of faculty, staff, and students to discuss improvements to MTU. At the last meeting a student asked about the time frame for which grades can be changed. You have until one month after the next semester starts to inform the professor that your grade is incorrect and request a change.

c. Treasurer (Jennifer Winikus)
   i. Budget: $40,291.86/$85,330
      Surplus: $5,951.70/$35,133.43
      Discretionary Fund: $0/$10,000
      Account Balance: $92,318.67
   ii. ISA will come for a Holi Night fund request at our next meeting.
   iii. Hold your meet & greet by Feb. 20th at 5 PM to maintain Travel Grant eligibility for your department.

d. Secretary (Chelsea Nikula)
   i. Thanks to our newest members for coming tonight! Committee appointments will be emailed out by Friday.

VII. Committee Chair Reports
a. Academic (Meng Tang)
   i. Lunch ‘n’ Learn: over 140 people attended, it was a great event!
   ii. Merit Award Nominations have closed, the Academic Committee will have meeting to get teams together to select the winners of the awards.

b. Public Relations (Teresa Wilson)
   i. Nothing to report

c. Social (Wesley McGowan)
   i. Zach: $460 was spent to cover graduate student ski lessons at Ski Day. The Mine Shaft gave a quote of $2000 for bowling (100 people/4 hours), last year we paid $1200. 4 people are needed to volunteer for the late night shift of the Chili Run.

VIII. Liaison Reports
a. University Senate (Bethany Klemetsrud)
   i. Strategic Plan: Dave Reed is working on preparing a new draft of the strategic plan that incorporates comments from the feedback period.
   ii. Bethany would be willing to serve on the ad hoc committee for journal subscriptions.

b. Undergraduate Student Government (Chelsea Nikula)
   i. The USG Vice-President and Treasurer have resigned. Their secretary (Nate Peterson) has become their new Vice President. The USG has elected a new Secretary (Joey Heltsley) and Treasurer (Braeton Ardell). They will be holding a campus wide constitution election very soon.

c. Research Advisory Council (Jennifer Fuller)
   i. Meets for the first time this week.

d. IT Governance Group (Kevin Waters)
   i. Nothing to report

e. Friends of the Van Pelt Library (Kevin Waters)
   i. Nothing to report

f. International Group (Mayra Sánchez González)
   i. International Group would like to organize a social with GSG, they are not quite sure how to go about it.
      1. Sasha- Sure, please discuss this with Wesley.

g. Student Philanthropy Group (Wesley McGowan)
   i. Nothing to report.
IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. Can- Computer Science had theirs last Friday. The students offered suggestions about the food in the MUB. They would like to see a conference room in the Library. They think the bus schedule does not fit a grad student schedule, would like a later bus ride to WalMart.
      ii. Kosar- Biomedical also had one recently. A lot of PhD students and no Masters students attended. They discussed about the international surcharge and insurance questions. The chair of the department showed up to discuss problems as well.
         1. Marco- If they have questions about insurance they can contact him or the student insurance office.
   b. Questions or Concerns from GSG Representatives
      i. Representative- A shuttle up to the APSRC/KRC for research would be helpful.
         1. Sasha- First, I encourage you to talk with your advisor or department to get assistance traveling to where you are required to do research.
         2. Bethany- I know some people up there are talking about renting a van, contact Jeff Naber for more information.
      ii. Menon- There are a couple of intersections where it is difficult to see around the snow banks on campus, convex mirrors could be used to help see. Also, GSG may look into the possibility of setting up a Survey Monkey account.

X. Adjournment
   a. Motion by Zach
   b. Second by Everyone
   c. Motion passes unanimously
I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Teresa
   b. Second by Menon
   c. Motion passes unanimously

III. Approval of Minutes from: January 26th 2014
   a. Menon has made 2 corrections
   b. Motion to approve corrected minutes by Verity
   c. Second by Kyle
   d. Motion passes unanimously

IV. Welcome to New GSG Members
   a. Joe Fedie (Chemistry), Nithin Kondipati (MEEM), Serhan Inan (Geology)

V. New Business
   a. Funding Request: Indian Students Association (ISA)
      ISA is seeking funding for Holi Night 2015. This is the festival of colors, a cultural festival that includes a buffet, games, and dances. This festival is open to all students and the community. They are budgeting $2,800 (food), $200 (dining services), $200 (colors), $400 (marketing & entertainment), $200 (Sound and Lighting Services). They are expecting $1,500 in ticket sales to help offset the costs of the event and will be giving away 15 tickets to unsupported grad students. They are requesting $2,300 from GSG and the total cost of the event is $3,800.
      1. Jen F-How much are tickets?
         a. $7 for general, $3 for members
      2. Menon-Why is there a difference in cost between members and non-members?
         a. Members pay an annual fee of $15.
      3. Bethany-How many people are expecting to attend?
         a. About 300.
      4. Jenn R-How many attended last year?
         a. Somewhere between 250-300, we are expecting a slightly bigger crowd this year.
      5. Will- What is the budget for your student organization for the year?
         a. Jenn W- Their budget is set through USG, a lot of it goes towards Diwali night.
         b. Menon- ISA hosts other events as well for their members throughout the year that comes out of their USG budget and member fees.
6. Jen F- Our current discretionary fund is $10,000, are there any other funding requests for this year?
   a. Jenn W- There will be one for $2,800 next week, there may be more.
7. Will- Does our discretionary fund roll over to next year if we do not spend it?
   a. Jenn W- The excess discretionary fund will go into the surplus fund.
8. Sudhir- What are the criteria for a funding request?
   a. Jenn W- It needs to be submitted 4 weeks in advance, the organization needs to be 50% grad students, and it needs to fund an event. Last year we had several requests for funds by this time, we can reallocate from surplus if needed.
9. WAM recommends the full $2,300
10. Discussion:
   a. Joe F-recommends $2,000, as this is the amount they requested last year.
   b. Motion to vote by Jenn R, seconded by Jen F, passes unanimously.
   c. Vote:
      i. Fund all $2,300 (20)
      ii. Fund only $2,000 (14)

ISA will receive the full $2,300. They will also submit a photo of the event for GSG archives and PR.

b. Funding Request: Chinese Students and Scholars Association (CSSA)
   i. Motion to suspend article VI.E.3.ii of the bylaws by Jenn R, Elsa seconds, pass unanimously. It was suspended due to the submission of the funding request 20 days prior to the event (as per our website) as opposed to 28 days (as per our bylaws).
   ii. CSSA is seeking funds for their annual Chinese Night, which features dinner and a show and is the biggest event CSSA hosts. They are expecting that their attendees will be made up of 30-50% grad students. They are budgeting $3,100 (site fee for Rozsa-USG is funding), $400 (Dining Services), $1,500 (food), $1,200 (costumes), $600 (marketing), $400 (other fees/chocolate-Chinese Embassy is funding). Tickets cost $15 or $12 if purchased by Wednesday. They are estimating selling $1,800 in tickets that will help cover the cost of food. Total cost of the event is $6,700 and they are requesting $1,000.
   1. Mayra- How many people are you expecting? I do not think students can afford $15 a ticket.
      a. We are planning for 350 people at the dinner. Last year we had a membership fee, this year we do not and the cost for the event has gone up to cover this.
2. Wesley- Just to let you know that the print shop in Hancock, the Laser Lady, is much cheaper and they may be willing to sponsor you as well.
3. WAM recommends the full $1,000.
4. Discussion:
   a. Will- Can we allocate more to the event and get the money back if it is not used?
      i. Jenn W- Yes, we can allocate more. Everything is reimbursed; they will not get any money spent on the event.
   b. Jen F- If we fund more, can we state that must offset the cost of the tickets?
      i. Chelsea- Tickets are already being sold.
      ii. Wesley- They have already printed up their marketing materials as well.
   c. Brandon- Could we stipulate how they spend the money or contribute by buying tickets for unsupported graduate students?
      i. Jenn W- Yes, we can state how much money can fund different line items, like costumes, etc.
   d. Kyle- Could we fund a percentage of their request based on their estimated graduate student attendance?
5. Motion to vote by Teresa, seconded by Wesley, passes unanimously.
6. Vote:
   a. Fund the full $1,000 (12)
   b. Fund the full $1,000 and 30 tickets for unsupported graduate students ($450) (25)

CSSA will receive the full $1,000. We will also fund 30 tickets ($450) for unsupported graduate students.

iii. Reinstatement of article VI.E.3.ii of the bylaws: motion by Jenn R, seconded by Teresa, passes unanimously.

VI. Officer Reports
a. President (Sasha Teymorian)
   i. Please take the Food Insecurities survey if you have not already. Remind your constituents to take it as well.

b. Vice President (Marco)
   i. At the most recent Daniel Heights committee only Sumanth and Marco showed up. It meets monthly, tell your constituents to attend if possible. We had to work hard to get this committee running, let
us make the best use of it.
  1. Bethany- Are meeting dates posted online?
     a. Marco- No, you have to contact Ryan Bennett.
  2. Jenn R- They could post fliers or something similar to promote the committee and their meetings
     a. Sasha- They do send out emails.

c. Treasurer (Jenn W)
   i. Budget: $40,574.02/$85,333
      Discretionary Fund: $0/$10,000
      Surplus Fund: $6,451.70/$41,085.13
      Account Balance: $89,933.60
   ii. Travel Grants Deadline is Friday February 20th at 5 PM
   iii. The next GSG meeting will have a funding request by the Iranian Community at Michigan Tech
   iv. Upcoming Meet & Greets:
      1. Monday February 16th at noon (Humanities)
      2. Wednesday February the 18th at noon (Business)
      3. Wednesday February the 18th at noon (Biology)
      4. Thursday February the 19th at 1 PM (Physics)

d. Secretary (Chelsea)
   i. Remember to sign in at meetings!
   ii. getWISE is looking for volunteers from 9:00-1:30 PM on Tuesday February 24th to help facilitate activities and engage with 7th and 8th grade girls. You do not need to be female or an engineer to volunteer. Email Liz Fujita (eafujita@mtu.edu) if you are interested.

VII. Committee Chair Reports
   a. Academic (Meng)
      i. GRC Preparation
      ii. Merit Awards selection is almost complete. We need session chairs (11), 4 first day and 7 the second day. Any GSG rep can sign up for these slots. Responsibilities include sending out invitations, confirmations, and setting up the events. The judging slots are ~1/3 filled and we are recruiting extra judges as well. Invitations to Deans, executive members, and important guests for the banquet will be done soon. Food will be reserved by the end of the week. The Academic Committee will be meeting immediately after the general meeting.
         1. Bethany- When will we know the schedule for presenting at the GRC so that we can sign up for session chair positions?
            a. Meng- The invitations and confirmations will go out this week to let people to know when they will be presenting.
2. Giovanna- A student does not know what size the poster should be made, where can they find this information?
   a. Meng- Another student has asked as well, this information will be sent out with the invitations.

b. Public Relations (Teresa Wilson)
   i. The blog has been updated, check it out and pass the information on to your constituents.

c. Social (Wesley McGowan)
   i. The E-board decided to skip the Mine Shaft social due to the cost. The social committee will be meeting after the general meeting.

VIII. Liaison Reports
a. University Senate (Bethany Klemetsrud)
   i. They are looking to improve travel to and from the KRC. They moved the deadlines for graduation by two weeks to make it easier to graduate in your expected semester. The senate ad hoc library committee will be looking for suggestions on journal subscriptions. They will be sending emails to professors asking for titles, let your advisors know which ones you use.

b. Undergraduate Student Government (Chelsea Nikula)
   i. The USG has had a change in their E-board. Nate Peterson is their new VP, Guy Ardell is their new treasurer, Joey Heltsley is their new Secretary. They are currently voting on their new constitution.

c. Research Advisory Council (Jennifer Fuller)
   i. As you near graduation you need your advisor to sign a Workspace Cleanup form that states that you have cleaned up your lab/office space and transferred your research/chemicals to another student.
      1. Jenn R- Will this form become part of your MyMichiganTech site? When will it come into effect?
         a. Jen F- Yes, and this spring.

   ii. They are looking in how Facilities charges for things like changing outlets, currently they charge the lab that is getting the work done.

d. IT Governance Group (Kevin Waters)
   i. They are working toward getting every port turned on, they are hoping to have this completed by mid summer.

e. Friends of the Van Pelt Library (Kevin Waters)
   i. Later this semester we will be looking for feedback on how to spend ~$2,000, they are interested in knowing what graduate students would like to see. If you have suggestions email them to Sasha.
f. International Group (Mayra Sánchez González)
   i. Nothing to report

g. Student Philanthropy Group (Wesley McGowan)
   i. They will be asking faculty/staff for donations to help support the Food Insecurities issues on campus.
      1. Chelsea- Is this group running the Trivia Night?
         a. Wesley- The Student Council on Philanthropy that is running that, but all student groups may enter.

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. Verity- Geology had their Meet & Greet on the 30th of January. They had pizza and refreshments. Parking, international student fees, tuition, overcrowding in offices, travel grants, and GRC, grad school deadlines. The department chair attended as well to address department questions.
      ii. Joe R- Math had their Meet & Greet last Wednesday. They had pizza and ice cream sundaes. There was concern about crossing US41 from campus to Wells Fargo; they discussed the idea of getting a tunnel or an overpass installed. They think it would be a good idea to bring awareness to the lack of sun and promotion of a Vitamin D supplement.
         1. Wesley- The counseling office has a sun lamp for student use, you just have to schedule a time.
         2. Marco- At the last student commission a student brought up a similar issue to the overpass. In 2006 an engineering team estimated the cost of an overpass at $2.6 million. Another group looked into raising the road for a tunnel, it was thought that this would cause a sound problem.
         3. Elsa- They could just install a crosswalk with lights.
         4. Jenn R- Why not install a simple pedestrian bridge?
            a. Jen F- There is an issue with large trucks like logging trucks.
         5. Shelley- Because it is a US highway they have to follow different and specific regulations.
   b. Questions or Concerns from GSG Representatives
      i. Mayra- Is there a directory for other health services like dentists, etc.? 
      ii. Can- The student who brought up the ProQuest issue initially says that ProQuest is an LLC, which is for-profit. The student believes that he owns the copyright to his work, not the University.
         1. Sasha- The student owns the copyright to his or her work, but the University owns the research. If yourself or another
representative would like to look into this issue more, we can discuss the possibility of forming an ad hoc committee.
2. Jenn W- The copyright form that the student signed when he first got here might clear this up for him.
3. Can- He would like to form a committee to look into the ProQuest issue in more depth.

X. Adjournment
   a. Motion by Jen F
   b. Second by Kyle
   c. Motion passes unanimously
I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion by Wesley
   b. Second by Menon
   c. Motion passes unanimously

III. Approval of Minutes from: February 9th 2015
   a. Jenn W has corrected an error in the stating of the bylaws.
   b. Motion to approve the corrected minutes by Zach
   c. Second by Teresa
   d. Motion passes unanimously

IV. Welcome to New GSG Members
   a. No new members present

V. New Business
   a. Incorporating Daniell Heights into Inter-Residence Housing Council (IRHC) (Andrew Baldwin, President of IRHC)
      i. IRHC is an organization that represents anyone who lives on campus, primarily the residence halls. They want to include representatives from Daniell Heights and Hillside, but have had little success in getting them involved. ARC (Apartments Residence Council) was designed to represent Daniell Heights and Hillside, it was dissolved this past summer due to inactivity. The benefits to having a formal Daniell Heights council includes funding for events, a voting voice in IRHC, a voice in Student Government, and a voice with the Housing Department.
      Requirements for the council include weekly time commitments, drafting a new constitution, and dedication to the development of the council. IRHC is willing to help develop the group, email Andrew to set up a meeting time if you are interested.
      ii. Feedback from Members:
         1. Marco- We invited the IRHC president here to help explain that if a Daniell Heights Council is formed, they could become involved with IRHC.
         2. Jenn W- GSG meets biweekly, if the council could meet only once or twice a month, this could be better for graduate students.
         3. Bethany- Where does the funding come from?
            a. Andrew- Undergrads pay $15/semester, a portion goes to IRHC and a portion to Hall councils. In
order to getting funding for events as a council, the residents would have to pay a small fee. We have heard that this would not go over well in the Daniell Heights.

4. Mayra- She has lived in Daniel Heights for a few years, she felt that ARC did not address their concerns. She felt that housing did not give priority to issues in Daniell Heights. She agrees that biweekly meetings are better. To get the word out, use the bulletin boards in Daniell Heights.
   a. Andrew- As far as the organization and flow of information: the president of IRHC answers to the directors of housing. The presidents of the individual councils answer to IRHC. This way, problems can be passed along systematically. IRHC meets weekly, only the president and two representatives need to go though. This is necessary, but the individual council can meet as frequently as they wish, and this can be outlined in their constitution.

5. Menon- At what level are you looking for representation?
   a. Andrew- We want a council of just Daniell Heights residents who send representatives to IRHC meetings.

6. Sasha- We have been hearing many concerns from graduate students about Daniell Heights. By forming this council, Daniell Heights would fall under the umbrella of IRHC and give a voice to the residents of Daniel Heights. Andrew is willing to assist in forming the council and writing the constitution.

7. Marco- If you are interested in joining the council or having the voice of Daniell Heights residents heard, contact Andrew Baldwin to get involved and let your constituents know that they can be heard.

8. Chelsea- Is Hillside doing something similar?
   a. Andrew- No, they are currently not and there are no plans right now.

b. Funding Request: Norouz Celebration (Iranian Community)
   i. Jenn W- Overview on GSG Funding
      1. We have three types of funding:
         a. Discretionary-$10,000/session
         b. Surplus-75% of the total account amount + rollover
         c. Rollover- unused budget and extra revenue
      2. We have allocate $3,750 of our discretionary fund so far
   ii. Arash & Sara
      1. Norouz is an Iranian cultural event celebrating the Iranian New Year. More than 10 countries celebrate Norouz. The
Iranian Community started in 2014 with 38 members, now there are 83 (75 are graduate student members). Almost all Iranian students at MTU are graduate students. Norouz will take place March 28th from 6-9 PM. There will be a live performance with dance and music, and lots of delicious food.

iii. Budget: Requesting $2,960 from GSG. Budget is very similar to last year with increases in food and MUB services to improve food quality.
   1. Mayra- How many people attended last year
      a. Sara- 220
   2. Will- What is the cost to attend for Iranian Community members?
      a. Arash- It is the same for everyone, we have no membership fee. The cost will be $10-$12.
   3. Rep- Will you have tickets for unsupported students?
      a. Sara- Yes.
   4. Marco- What other sources are you looking into for funding?
      a. Arash- CDI and USG
      b. Sarah- We could try the Alumni Association as well.

iv. Discussion & Voting
   1. WAM recommends funding the full amount.
   2. Zach- What did we fund last year?
      a. Jenn W- $2,200/$2,800
   3. Menon- Why did we not completely fund last year?
      a. Jenn W- We were conservative as a group last year.
   4. Mayra- She thinks we should fund them fully, they are a new organization and are trying to decrease their costs from last year. She would also propose to fund 20 tickets for unsupported graduate students.
      a. Sasha- She had 5 people contact her voicing concerns that GSG purchased tickets for unsupported graduate students, as supported graduate students also have University and living bills.
      b. Beth- Sara mentioned that they will supply 20 free tickets for unsupported students.
      c. Sudhir- This could also become common for organizations to ask for funding for students to attend their events.
      d. Will- Do we receive written feedback from the orgs after the events?
         i. Jenn W- The only feedback we get is a picture for our archives.
e. Menon- You mentioned that we only do reimbursements, so we have records of the funding costs?
   i. Marco- Yes, Jenn W keeps records.

f. Kosar- The event was great last year, when we did not have complete funding. I think that full funding will make the event even better.

5. Motion to vote by Joe, seconded by Bethany:
   Full $2,960 (23)
   $2,300 (4)
   Abstain (0)
   $0 (0)

c. Funding Request: Student Health Insurance Open Forum (Marco La Manna)
   i. Jenn W- Surplus account is currently at $6,451.65/$48,085.13
   ii. Marco and Sasha attended a kaizen event and they thought it would be a good idea to collaborate with USG on a Health Insurance Open Forum. It is essentially a Lunch ‘n’ Learn but with undergrads as well. Karen Hext will be the speaker and Marco has budgeted for 140 attendees. This is a good opportunity for students to ask questions about health care and insurance. This event is co-sponsored by USG, he is requesting up to $1,500 as we do not know how much USG will be putting forth for funds. The event will be Monday March 16th from 12-1 PM in MUB Ballroom A.
   iii. Sasha- They will discuss various terms with regards to health care (deductible, co-pay, etc.).
   iv. Marco- If you have suggestions for topics or your constituents do, please let him know.

1. Shelly- Will there be an opportunity for students to have forum to discuss the health insurance policy that is chosen for students?
   a. Sasha- We did have something similar in the Fall Semester. We can talk with HR.
   b. Marco- These types of suggestions are really important for you to email to him so that he can bring it up with the appropriate parties.

2. Menon- Is there a way that we could have additional forums so that more students can participate?
   a. Marco- We tried to pick a time when a large amount of students could come and participate. We are also planning on recording it to put it online.

3. Verity- Will the policy change a lot before the next year? She is worried that the coverage will change and the information will be irrelevant.
   a. Marco- I do not know how much the policy will change between now and next year. But the basics,
like the terminology will stay the same.

4. Mayra- Will this focus on Aetna?
   a. Marco- Yes.

5. Sudhir- We should invite post-docs as well, as they often have questions too.
   a. Marco- Sure, we can definitely do this.

v. Discussion & Voting
   1. WAM recommends full funding.
   2. Menon- Do we have more funding requests pending?
      a. Jenn W- This is a surplus request, not a discretionary funding request.
   3. Motion to vote by Zach, seconded by Menon
      Full $1,500 (25)
      Abstain (1)
      $0 (0)

   d. Resolution GSG2015-1: University Senate Proposal 31-15 to amend the Michigan Tech Ombuds Search Committee policy language (Jenn Winikus)
      i. Last year the University started searching for a new Ombuds, we had not had one for several years after ours had retired. An issue came up when the policy said that only one student representative was allowed, leading to a disagreement between USG and GSG because they face different issues and have different concerns. Jon Reihl is proposing the new policy.
      ii. Bethany- How do they decide where the student representatives will come from?
          1. Jenn W- The representatives are chosen by the student governments.
      iii. Voting to support the change:
           Yes (27)
           No (1)

   e. Ad Hoc Committee: ProQuest (Can Li)
      i. The committee has been formed to evaluate and considering the current mandatory submission of theses and dissertations to ProQuest.
      ii. Menon- Does this cause a change in the structure of GSG?
          1. Sasha- No, there is no change. The committee chair will give reports to GSG during meetings.

VI. Officer Reports
   a. President (Sasha Teymorian)
      i. Jacque brought up a funding opportunity for students from 2015-2016. Pass it along to your department.
      ii. The Food Insecurities survey results have come in. 21% of surveyed were grad students, 52% said that circumstances took priority over food. A Tech fund has been set up for donations.
          1. Will- Do you know how the funds will be accessed?
1. Sasha- The Dean of Students is in charge.
2. Shelley- Will the funds be equally distributed between grad students and undergrad students?
   a. Sasha- The funds will be equally available to students who cannot afford to eat.
3. Elsa- Will the results be available publicly?
   a. Sasha- Yes, eventually.
4. Will- Would this be a good time for a committee to be formed to determine food waste on campus?
   a. Sasha- The survey results are just in, and a Task Force is working on interpreting the data and coming up with sustainable solutions. This is not the time to form a committee looking at food waste on campus just yet.

iii. Transportation would like to remind students to park as normally as possible and be courteous to other drivers.

b. Vice President (Marco La Manna)
   i. We heard from some M&Gs that there are not water bottle filling stations in all buildings. There are only 2 buildings that do not have them—the M&M and AOB.
      1. Wesley- One in Rekhi is not functional.
      2. Will- The one in Forestry has not been installed yet.
      3. Mayra- Are they planning to put one in AOB and M&M?
         a. Marco- Not sure, he will find out.
   ii. The pedestrian bridge was discussed in Student Commission, it was stated that there are many projects that need to be completed first.

c. Treasurer (Jenn Winikus)
   i. Budget: $41,769.65/$85,333.00
      Discretionary Fund: $ 3,750/$10,000 spent
      Surplus Fund: $6,451.65/$48,085.13 spent
      Account Balance: $ 89,310.00
   ii. Travel Grants have been awarded. Only one dept. is in bad standing, this did not affect any applications. 42 presenting and 5 attending grants were awarded. May 31st is the last day for reimbursements to be submitted this session.

d. Secretary (Chelsea Nikula)
   i. Nominations for Principal Officers will now be opened:
      1. Motion by Joe F
      2. Seconded by Teresa
      3. Voting will be by March 16th
   ii. Mayra- Can current E-Board members be re-elected?
      1. Marco- Yes, you can nominate anyone who is currently a
representative or E-Board member.

VII. Committee Chair Reports
   a. Academic (Meng Tang)
      i. The GRC is this week! The GRC social will be from 2-4 PM on Wednesday.
      ii. Academic Committee members will meet after this meeting.
      iii. Please contact your department chair to request funding for different sessions, the cost ranges from $50-$100.
         1. Bethany- Could you send us all an email that includes the information?
            a. Meng- Yes, that is a good suggestion. He will include the costs for each session.
   b. Public Relations (Teresa Wilson)
      i. Nothing to report.
   c. Social (Wesley McGowan)
      i. Cross-country skiing went very well. Zach took some great pictures. The Social Committee will be meeting next week to discuss future events.

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. Everyone should be getting an email with regards to the Library and subscriptions, it should go out around Spring Break.
   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report.
   c. Research Advisory Council (Jennifer Fuller)
      i. Not present.
   d. IT Governance Group (Kevin Waters)
      i. Not present.
      ii. Sasha--Next meeting will be tomorrow.
   e. Friends of the Van Pelt Library (Kevin Waters)
      i. Sasha--Nothing to report.
   f. International Group (Mayra Sánchez González)
      i. Mayra received some emails from students about the closing of the University during cold weather. Why does the University not close when it is very cold?
         1. Sasha- MTU is a public University, meaning taxpayers are involved in operation. Determining when to close can be a
tricky situation, especially considering we are largely an undergraduate institution, and the majority of them live right across the street. It is the President’s decision to close or not close the University. From my understanding, whether plows will or will not be on the road is a large factor. As always, the University encourages you to make the decision that is right for you when it comes to traveling to school in poor weather.

2. Elsa- She agrees with Mayra, that this is a serious issue.

3. Teresa- She has heard the argument from students that because NMU has closed, why not MTU.

4. Menon- Is it true that a criteria for closing MTU is US41 being clear?
   a. Jacque- It is ultimately the President that has to make the call. They often close if the plows are pulled off the roads. With decisions like this, you will always make someone unhappy.
   b. Marco- Public Safety monitors the weather and makes their recommendation to the Provost as well.

5. Menon- Also, sometimes when the weather is poor they pull the shuttle. This makes it difficult for students from DH travel to and from campus.
   a. Sasha- Do they send out emails when they are doing this?
   b. Menon- Yes, they do.
   ii. Mayra- When local schools close, it can be very difficult for those with children. What would be the appropriate venue for students to discuss this?
      1. Sasha- Marco can discuss this with Student Commission. I understand the concerns that graduate student families have when the local schools are closed.

  g. Student Philanthropy Group (Wesley McGowan)
     i. Met on the 12th. Trivia Night is tomorrow, the prize is $500.
     ii. Class tribute, video messages can be uploaded to be displayed on the Jumbotron.
     iii. Spring Fling is April 17th, the theme is “Heroes”. The t-shirts will have a bucket list on the back. They raised over $900 on Giving Tuesday. They are asking faculty and staff to donate for scholarships and to the food insecurity issues.

IX. Old Business & Discussion Items
  a. Meet & Greet Reports
     i. Zach- The SOT had one Friday the 13th, there were 7 students and 2 E-Board members present. There was plenty of food, no issues were brought up.
ii. ECE-63 people attended. Many concerns were brought up including the shuttle and lack of courses for graduate students and they were wondering if GSG could help. A lot of students are not clear with degree requirements as well.
   1. Jenn W- ECE and CS are both hiring faculty now, this should increase the graduate courses offered.

iii. Elsa- Humanities had 16 people in attendance. There were a number of serious issues including departmental ethics, fear of retaliation, missing contracts, and disparate pay. With the suggestions from the E-Board, she is working with different groups to address the problems.

iv. Joe F- The Chemistry Dept. met, main concerns were transportation and journal subscriptions.

v. Alex- MSE has one, it went okay. There were 6 people and 1 E-Board. One idea was to number and label all doors to buildings.
   1. Marco- Will bring that idea up to Student Commission.

vi. Kristen- SOB had about 7 people attend. They discussed the department and the remodeling of the grad lab.

vii. Sasha-The physics department had one. Issues included: limited WiFi, class in poor weather, small numbers of graduate classes, more graduate student oriented companies at career fairs, and limit the amount of time students are required to complete a degree (felt some students are in the program too long).

b. Questions or Concerns from GSG Representatives
   i. Menon- Dining Services is charging $20/hour/worker at events, but the employees only get paid ~$9/hour. This is very expensive for student organizations, which are required to hire Dining Services for events on campus.
      1. Jenn W- It might be in your interest to work with the catering manager.

X. Adjournment
   a. Motion by Zach
   b. Second by Branden
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government
Monday March 16th, 2015
5:15 PM in Admin 404

I. Call to Order: 5:15 PM

II. Approval of Agenda
   a. Motion to approve corrected agenda by Joe R
   b. Second by Wesley
   c. Motion passes unanimously

III. Approval of Minutes from: February 23rd 2015
   a. Motion to approve corrected minutes by Joe R
   b. Second by Joe F
   c. Motion passes (1 abstention)

IV. Welcome to New GSG Members
   a. Welcome to Efe Plange from Humanities!

V. New Business
   a. Funding Request: African Night (African Student Organization)
      i. Jenn W- There is $3,200 remaining in discretionary fund.
         1. We need to suspend bylaw VI.E.3.ii as there are less than 4 weeks before the event. Motion by Joe R and second by Joe F, passes unanimously.
      ii. ASO is requesting $2,500 to fund African Night. The event will include a meal and performances (a fashion show, a dance, and acrobatic show by Zuzu). The event will be on March 21, 2015 at the MUB (dinner) and SDC (performances). The theme for this year is My Big African Wedding.
      iii. Q & A
         1. Brandon- Can people actually do the acrobatics?
            a. ASO-Yes! You should come to see!
         2. Bethany- What will the $2,500 fund?
            a. ASO-The event will cost a little more this year, we can’t hold it at the Rosza due to another event being held there, so we need to spend a little extra making the SDC an awesome venue.
         3. Jen F- Are you expecting to have a smaller attendance due to the lift bridge closing that night?
            a. ASO-That is a good point. Everyone will be able to eat at the very least, but we are still expecting a good turn out.
   iv. Discussion
      1. Joe F- Did we fund them last year?
         a. Jenn W- Last year we did fund them, don’t have the
numbers from last year though. The event has been getting better each year.

v. Voting
   1. Motion to vote by Joe F, second by Meng, passes unanimously.
      Fund $2,500 (35)
      $0 (0)
      Abstain (0)

VI. Officer Reports
a. President (Sasha Teymorian)
   i. Counseling Services offers a grief support group, it is free to attend. Pass this information on to your constituents.
   ii. Let’s Eat is a free community meal will take place every third Sunday at Holy Trinity Church in Chassell. If you know anyone who needs a meal, please let know. Have interested individuals who do not have rides contact Sasha.

b. Vice President (Marco)
   i. The softball coordinator position application is now open, currently there are 17 applicants.
   ii. The Student Health Insurance Forum was today, 60 people attended out of the projected 140. Karen answered many questions that students had; a video of the forum will be uploaded to our website soon. We were $600 under budget.

c. Treasurer (Jenn W)
   ii. Budget: $34,054.11/$85,333.00
      Account Balance: $83,693.40
   iii. Reallocation of $1,000 from GRC budget to Lunch ‘n’ Learn budget, GRC was under budget this year.
      1. Motion to reallocate $1000 from GRC budget by Joe F, seconded by Joe R, passes unanimously.
   iv. 2014-2015 Budget
      1. Proposed budget total: $86,413.00
      2. Key changes:
         a. Reduced softball clinic by $100
         b. Committee discretionary funds were eliminated as they were not utilized
         c. Increased Lunch ‘n’ Learn budgets by $200/event
         d. Decreased discretionary fund by $2,000, from $10,000 to $8,000
         e. Public Relations door prize budget decreased by $20
         f. $500 for Carnival Chili Run was added to
Traditions

3. Q&A

a. Muraleekrishnan- Do you think that there is room to expand the Meet & Greet budget, larger departments like ME-EM and ECE have difficulties with the allocated funds. The $2,000 that was removed from the discretionary fund could be used for the Meet & Greets?
   i. Jenn W- This money is being used to cover increases in Lunch ‘n’ Learn budget.
   ii. Marco- The funds are meant to help entice students to attend, many departments will help fund the events as well.
   iii. Jen F- Our department helps fund the Meet & Greets.
   iv. Sasha- Many departments will assist in funding Meet & Greets. Please talk with your department chair.
   v. Muraleekrishnan- Yes, our department helped fund in the fall too. Just in general, was wondering if we could look into increasing the funds.

b. Jen F- What does this need to pass?
   i. Jenn W- It needs 2/3 of quorum,

4. Voting: Motion to vote by Bethany, second by Chelsea, passes unanimously.

   Accept (28)
   Amend (1)
   Reject (0)
   Abstain (0)
   Table until next meeting (0)

v. Proposed bylaw change

1. Current bylaw states that “GSG shall disburse up to $10,000 per session for Discretionary funds”. Proposed change states that “GSG shall disburse the ‘allocated amount specified in the approved GSG budget’ per session.”

2. Motion to accept the bylaw change to be tabled and voted on at the next General Meeting by Joe R, second by Menon, motion to table passes unanimously.

d. Secretary (Chelsea)
   i. Principal Officer Elections
1. President
   a. Closing of nominations: Motion to close nominations by Meng, second by Jenn R, motion passes unanimously.
   b. Presentation by Jenn Winikus
      i. Questions
   c. Presentation by Chelsea Nikula
      i. Questions
   d. Presentation by Will Lytle
      i. Questions
   e. Closed Discussion
   f. Voting: Motion to vote by Muraleekrishnan, second by Kyle, motion passes unanimously.
      Jenn W (4)
      Chelsea (20)
      Will (11)
      Abstain (0)

2. Vice President
   a. Closing of nominations: Motion to close nominations by Jen F, second by Chelsea, motion passes unanimously.
   b. Presentation by Muraleekrishnan Menon
      i. Questions
   c. Presentation by Sudhir Khodwekar
      i. Questions
   d. Presentation by Will Lytle
      i. Questions
   e. Closed Discussion
      Muraleekrishnan (13)
      Sudhir (1)
      Will (21)
      Abstain (1)

3. Treasurer
   a. Closing of nominations: Motion to close nominations by Teresa, second by Meng, motion passes unanimously.
   b. Presentation by Meng Tang
      i. Questions
   c. Presentation by Jenn Winikus
      i. Questions
      Meng (23)
Jenn W (10)
Abstain (0)

4. Secretary
   a. Closing of nominations: Motion to close nominations by Marco, second by Meng, motion passes unanimously.
   b. Presentation by Joe Fedie
      i. Questions
   c. Presentation by Jenn Winikus
      i. Questions
   d. Closed Discussion
   e. Voting: motion to vote by Teresa, second by Verity, motion passes unanimously.

Joe F (23)
Jenn W (10)
Abstain (0)

ii. Opening of nominations for committee chairs, elections will be held March 30\textsuperscript{th} 2015.
   1. Motion by Jenn W, second by Teresa, motion passes unanimously.

VII. Committee Chair Reports
   a. Academic (Meng Tang)
      i. The dates for next year’s GRC is set: February 24-25, 2015
      ii. There are a few unclaimed posters from the GRC in the GSG office, the owners have been emailed.
   b. Public Relations (Teresa Wilson)
      i. The website is undergoing re-organization, if you are having problems with the website, let her know.
   c. Social (Wesley McGowan)
      i. Working on the next social with his committee.
   d. ProQuest Ad Hoc (Can Li)
      i. Received a fact sheet about the issue from the student with the initial concern, he is discussing the issue with different groups and will report back soon.

VIII. Liaison Reports
   a. University Senate (Bethany Klemetsrud)
      i. The library advisory committee has made a Canvas page with information on subscriptions. Let your advisors know what journals you use frequently.
   b. Undergraduate Student Government (Chelsea Nikula)
      i. USG held their E-board elections, Nate Peterson will be their next President.
   c. Research Advisory Council (Jennifer Fuller)
i. Nothing to report

d. IT Governance Group (Kevin Waters)
   i. Nothing to report

e. Friends of the Van Pelt Library (Kevin Waters)
   i. They are looking for volunteers for their annual book sale in early April. Please email Sasha if you are interested in volunteering.

f. International Group (Mayra Sánchez González)
   i. Nothing to report

g. Student Philanthropy Group (Wesley McGowan)
   i. Nothing to report

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. None
   b. Questions or Concerns from GSG Representatives
      i. None

X. Adjournment
   a. Motion by Joe R
   b. Second by Joe F
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government  
*Monday March 30th, 2015*  
*5:15 PM in Admin 404*

I. **Call to Order:** 5:15 PM

II. **Approval of Agenda**  
   a. Motion by Bethany  
   b. Seconded by Joe R  
   c. Motion passes with one abstention

III. **Approval of Minutes from:** March 16th, 2015  
   a. Motion to approve amended minutes by Muraleekrishnan  
   b. Seconded by Jen F  
   c. Motion passes unanimously

IV. **Welcome to New GSG Members**

V. **New Business**  
   a. Surplus Funding Request: The Bra Show (Society of Intellectual Sisters)  
      i. Jenn W- Last year we funded $705, they are requesting $500 this year  
      ii. Christina- SIS promotes sisterhood and diversity on Michigan Tech’s campus. The Bra Show is hosted by SIS to bring awareness to breast cancer and raise money for breast cancer research. The proceeds will go to the National Breast Cancer Foundation (NBCF). Male models walk down the runway and model bras that were designed by various campus organizations. USG allocations help cover the event, but they need additional funds to cover the costs. The requested funds will help cover the program, Sound and Lighting services, and decorations. If possible, any leftover funds can be donated to National Breast Cancer Foundation.  
      iii. Q&A  
         1. Jen F- When is the bra show?  
            a. Christina- It is in the MUB Ballroom on Saturday April 5th, it is free to attend, but we do ask for a door donation that will go to the NBCF.  
   iv. **Discussion**  
      1. Jen F- Can we technically give excess funds to the NBCF?  
         a. Jenn W- We can fund up to $3,150, which is the cost of the event.  
      2. Muraleekrishnan- Do you have information about how much money is being funded from other organizations?  
         a. Jenn W- $1,500 is funded through USG, and there are other small personal donations.  
      3. Will- Does anyone know the charitable rate of NBCF?  
         a. Sasha- We can look that information up. (It is 96.98/100 according to Charity Navigator)  
   v. **Voting:** motion to vote by Zach, second by Teresa, passes unanimously.  
      $500 (17)  
      $1000 (6)  
      $0 (1)
b. Resolution GSG2015-1: University Senate Proposal 31-15 to amend the Michigan Tech Ombuds Search Committee policy language (Jenn Winikus)
   i. They have made some changes in language; we need to revote to support the amended policy. The biggest change is the removal of a member of Staff Council from the committee.
   ii. Discussion
      1. Jenn R- Why did they remove a member from the Staff Council?
         a. Sasha- They found that the Staff Council did not use the resources of the Ombuds; they use their Union representative.
   iii. Voting: motion to vote by Muraleekrishnan, second by Joe R, passes unanimously.
      Yes (24)
      No (1)
      Abstain (1)

VI. Officer Reports
  a. President (Sasha Teymorian)
     i. There will be open forums for students to ask questions of the semi-finalist provost candidates, an email will be sent out with the times/locations. It is really important for students to attend these forums, encourage your constituents to attend.
        1. Bethany- Why is the provost so important?
           a. Sasha- It is the hand of the President! The Provost the academic officer for the University, responsible for all of Michigan Tech’s faculty and academic programs. The Provost develops and implements initiatives that increase prominence of the University.
     ii. There is now a voting position for a graduate student on the National Alumni Board; this is a 2-year position and will be appointed by the President of GSG.
     iii. There is a Work-Life committee on campus that is discussing issues with childcare, flexible scheduling, and working from home. If you are interested in getting involved or would like more information, let her know. There will be up to two liaison positions available as well.
        1. Jenn R- Mentoring issues will also be discussed.
        2. Muraleekrishnan- Is this open to all graduate students?
           a. Sasha- The meetings are open to the public, but the liaison positions will come from GSG.
     iv. Review of proposed revisions to Constitution & Bylaws, voting will take place at our next General Meeting.
        1. Discussion
           a. Jen F- Is the number of representatives based on the current enrollment numbers?
              i. Sasha- Yes, the number of reps allocated to each department is determined by the secretary each Fall using Fall enrollment numbers.
           b. Zach- Should there be a list of the traditions in the bylaws to clarify what does not count towards the socials?
              i. Sasha- Sure, we can include this.
c. Muraleekrishnan- The cap on department representatives does make it easier in some sense, but it can be hard for representatives from large departments to reach all of their constituents. Capping the number of reps could make it even harder.
   i. Jenn W- You could have 5 voting and 2 non-voting members.
   ii. Jenn R- You could have the 5 voting members and then have members-at-large.
   iii. Sasha- Yes, members-at-large can still distribute information and participate in GSG meetings; they cannot vote.

d. Jen F- As the numbers increase for enrollment, could we increase the ratio of reps to grad students, to perhaps 100?
   i. Sasha- Yes, we did discuss this, but it makes it difficult for small departments to increase their representative numbers.
   ii. Jenn W- We did try 75 students/rep in the past, but it did not work out.

e. Basha- I would say that decreasing the number of reps would make it harder for representatives to discuss the issues with constituents.

f. Kevin- I feel that by capping, it takes power away from departments, democratically.

g. Marco- I think it is fair, by capping it more voices can be heard from all departments on campus.

h. Shelley- I do not see that it is fair that a smaller department can have a voice equal to a larger dept.

i. Wesley- It is good to keep the representation for all groups roughly equal, even if one department is larger than another.

j. Sasha- Any additional comments concerns can be emailed to Sasha.

k. Muraleekrishnan- With regard to representative elections, who monitors to make sure a representative can attend Monday night meetings?
   i. Sasha- It is stated in the bylaws and it is sent out in the email the secretary sends out during election time.

b. Vice-President (Marco La Manna)
   i. Softball coordinator applications are due tomorrow.
   ii. Student Health Committee met recently, there are two plans that we are looking at right now. One company has said they are not interested in providing our University with insurance. He will bring data to our next meeting.
   iii. Career Services sent out an email last week soliciting our opinions on potential changes to the Academic Calendar, it ends tomorrow.

1. Muraleekrishnan- How does the survey affect any changes that may take place?
   a. Marco- It is just data for the senate to use to formulate changes.

c. Treasurer (Jennifer Winikus)
   i. Account Balance: $83,275.41
Budget: $52,112.34/$85,333.00
Surplus: $7,436.45/$41,085.13
Discretionary: $3,950/$10,000

ii. Vote to approve the bylaw amendment brought up last week. Current bylaw states that "GSG shall disburse up to $10,000 per session for Discretionary funds". Proposed change states that "GSG shall disburse the 'allocated amount specified in the approved GSG budget' per session."
Motion to vote by Joe, second by Teresa
Yes (18)
No (4)
Abstain (4)

d. Secretary (Chelsea Nikula)
i. Committee Chair Elections
1. Academic Chair
   a. Closing of nominations: motion by Meng, second by Jenn W, passes unanimously.
   b. Presentation by Shelley Jeltema
      i. Questions
   c. Closed discussion
   d. Voting: motion by Bethany, second by Chelsea, passes unanimously.
      Shelley (22)
      Abstain (3)

2. Social Chair
   a. Closing of nominations: motion by Meng, second by Jenn R, passes unanimously.
   b. Presentation by Bethany Klemetsrud
      i. Questions
   c. Presentation by Giovana Azzi
      i. Questions
   d. Closed discussion
   e. Voting: motion by Jen F, second by Muraleekrishnan, passes unanimously.
      Bethany (19)
      Giovana (6)
      Abstain (1)

3. PR Chair
   a. Closing of nominations: motion by Muraleekrishnan, second by Meng, passes unanimously.
   b. Presentation by Kristen Therrian
      i. Questions
   c. Closed discussion
      Kristen (23)
      Abstain (3)
VII. Committee Chair Reports
   a. Academic (Meng Tang)
      i. Lunch ‘n’ Learn will be April 13th 12-1 PM in MUB Ballroom, Donald Williams will be giving a talk on Mental Health and Wellness.
   b. Public Relations (Teresa Wilson)
      i. We have a new logo, ‘Graduate Student Government’ and ‘Michigan Tech’ have been switched.
         1. Discussion: the majority of representatives love the new logo.
      ii. Website updates have been made, all funding links have been consolidated.
   c. Social (Wesley McGowan)
      i. They are planning a movie night
      ii. They are looking into having a BBQ picnic on campus, checking to see if we can use our grill on campus.
      iii. Tennis lessons are in the works.
   d. ProQuest Ad Hoc Committee (Can Li) (Absent)
      i. Nothing to report

VIII. Liaison Reports
   a. University Senate (Bethany Klemtsrud)
      i. CDI is showing the Hunting Ground in 2 weeks.
   b. Undergraduate Student Government (Chelsea Nikula)
      i. Nothing to report
   c. Research Advisory Council (Jennifer Fuller)
      i. Their next meeting is on May 27th
   d. IT Governance Group/Friends of the Van Pelt Library (Kevin Waters)
      i. The library book sale is on April 7th and 8th.
      ii. A proposal is being drafted by IT Governance, should hear more about it at our next meeting.
   e. International Group (Mayra Sánchez González)
      i. They elected a new E-Board, the new President will get in touch with Sasha.
      ii. Nosotros and l-club are looking for E-board members.
      iii. Global Issue Group will be hosting presentations and they are looking for E-board members as well.
   f. Student Philanthropy Group (Wesley McGowan)
      i. Nothing to report

IX. Old Business & Discussion Items
   a. Meet & Greet Reports
      i. Shelley- CEE had an ice cream social recently. The one big concern was lack of streetlights in Daniell Heights. Also, lighting down by the grad lot on the water is an issue. They think it would be good to have a GLRC sign on Cliff Drive.
   b. Concerns or Questions from GSG Representatives
      i. Bethany- A lot of international students are unfamiliar with tax situations in the US. It would be nice if GSG and IPS did a workshop to assist with taxes.
         1. Muraleekrishnan- IPS does something like this, they sent out an email a couple weeks back that had a link to the workshop.
         2. Sasha- The Business Department sets something up to help with taxes.
            a. Kristen- Yes, she can find out when they do it. She will send out
the contact information to Sasha to forward the information.
3. **Mayra**- She went to the business students and they were not able to help much, but their advisor said that he could help.
4. **Sasha**- She thinks this is a great idea, it would probably be good to work on a collaboration for next year.

ii. **Nithin**- He has concerns with to as why the Daniel Heights contracts have changed from May to June.
   1. **Sasha**- They did this to be similar to other housing contracts in the area.
   2. **Marco**- It is best to contact Ryan Bennett and get involved on the Daniel Heights Committee
   3. **Muraleekrishnan**- This is can be difficult for students who are graduating, but they are willing to work with students who need to leave because of a job though.

iii. **Teresa**- One student from her department tried to get help from the Library Help Desk, but the employee was not experienced enough to assist in finding a hard-to-find article.
   1. **Mayra**- Sarah Lucchesi does 1 hour appointments with Graduate Students on M, T, and W.
   2. **Sasha**- Sarah is excellent, have the student contact her directly.

iv. **Teresa**- The surveys that are being sent out to students seem to be targeting undergraduates. If surveys are targeting undergrads they should use the undergrad list, otherwise they should change wording to address graduate student concerns as well.

X. **Adjournment**
   a. Motioned by Zach
   b. Seconded by Joe R
   c. Motion passes unanimously
Minutes for a Meeting of the Graduate Student Government  
*Monday April 13th, 2015*  
*5:15 PM in Admin 404*

I. **Call to Order:** 5:15 PM

II. **Approval of Agenda**
   a. Motion by Meng  
   b. Second by Joe F  
   c. Motion passes with one abstention

III. **Approval of Minutes from:** March 30th 2015
   a. Motion to approve minutes by Zach  
   b. Second by Teresa  
   c. Motion passes with 2 abstentions

IV. **Welcome to New GSG Members**

V. **New Business**

VI. **Officer Reports**
   a. President (Sasha Teymorian)
   
   b. Vice-President (Marco La Manna)
      i. Tomorrow there will be the Provost open forum from 2-3 in Dow 641.  
         This is a great opportunity to ask questions and get involved in the hiring  
         of a Michigan Tech leader.  
      ii. Women’s Clothing and Dress for Success Shop will be having it’s first  
          meeting on April 22nd. If you have any questions or concerns, email  
          Sasha.  
      iii. Approval of Proposed Revisions to Constitution & Bylaws  
          1. Constitution Revisions  
             a. Discussion (none brought up)  
             b. Motion to vote by Joe R, second by Meng  
                Approve (24)  
                Do not approve (0)  
                Abstain (2)  
             c. Revisions Pass  
          2. Bylaws Revisions: A (everything except II.B.i.2.a.)  
             a. Discussion (none brought up)  
             b. Motion to vote by Joe R, second by Meng  
                Approve (24)  
                Do not approve (1)  
                Abstain (1)  
             c. Revisions Pass  
          3. Bylaws Revisions: B (II.B.i.2.a., capping representatives to  
             5/department)  
             a. Discussion (none brought up)
b. Motion to vote by Kristen, second by Teresa
   Approve (16)
   Do not approve (11)
   Abstain (0)

c. Revision Fails

iv. We have a new softball coordinator, Jarrod Maggio. He will be holding the managers meeting on May 12th.

v. Student Health Insurance Committee would like to know what students would think of paying a higher premium to get a lower deductible. Thoughts?
   1. Jen F- Would Michigan Tech keep paying the same amount of the premium for supported graduate students?
      a. Marco- Yes, most likely the same percentage.
   2. Verity- Students in Geology would prefer to have a higher premium for a lower deductible.
   3. Jen F- She does not know if it is possible, but if we could survey students to see if they are using their Health Insurance we could gauge the tradeoff.
      a. Marco- This is a good suggestion, he will bring it up to the committee.
   4. Mayra- Are we going to stay with Aetna?
      a. Marco- This is not known yet.
   5. Menon- Having a low deductible is very important, a lot of students will avoid going to the hospital or doctor just because of the high deductible.
      a. Jenn W- Making sure that students know what does not count toward the deductible would be useful for students as well.
   6. Sumanth- Is it possible for there to be multiple plans available?
      a. Marco- He does not think this is possible, but he will bring it up.
      b. Bethany- Are the faculty enrollment numbers similar to student numbers? Faculty are offered two health insurance options.
   7. Jen F- With the new health care insurance laws in place, it is almost impossible to find insurance with lower than a $500 deductible.
   8. Marco- If you have any further questions, email them to him.

c. Treasurer (Jennifer Winikus)
   i. Account Balance: $75,437.76
      Budget: $52,407.52/85,333.00
      Surplus: $7,906.45/$41,085
      Discretionary: $3,950/$10,000
   ii. The last day for reimbursements is May 30th. This is also the last day for Travel Grants reimbursement submissions. There are still many Travel Grants that have not been collected yet.

d. Secretary (Chelsea Nikula)
   i. Make sure your Meet & Greet reports are submitted via the link on our website.
VII. Committee Chair Reports  
   a. Academic (Meng Tang)  
      i. Our last Lunch ‘n’ Learn was held today at noon, it was a success.  
         1. Jenn W- How many people attended?  
            a. Meng- There were ~80 attendants  
   
   b. Public Relations (Teresa Wilson)  
      i. Nothing to report  
   
   c. Social (Wesley McGowan)  
      i. This Saturday at noon there will be a showing of Finding Nemo, there will be free concessions. He needs 4 volunteers to help running the event.  
         ii. Friday April 24th we will be BBQing at the GLRC at 5:30 PM.  
   
   d. ProQuest Ad Hoc Committee (Can Li)  
      i. Not present.  

VIII. Liaison Reports  
   a. University Senate (Bethany Klemetsrud)  
      i. The last meeting was quite long. The proposal for the Ombuds search committee was approved. Sasha gave an excellent presentation on Food Insecurity. There will be a Library Advisory Committee established next year, there is the potential for a GSG liaison to this committee.  
   
   b. Undergraduate Student Government (Chelsea Nikula)  
      i. USG has passed budgets for all student organizations next year, including the Special Budgeting Groups. One Special Budgeting Group did not receive funding, you may be hearing more about this.  
         ii. Mayra- Whom should she contact to discuss the finances of a student organization?  
            1. Chelsea- You may email the USG Treasurer, Guy Ardell.  
   
   c. Research Advisory Council (Jennifer Fuller)  
      i. Nothing to report  
   
   d. IT Governance Group/Friends of the Van Pelt Library (Kevin Waters)  
      i. Their annual book sale was a success!  
      ii. There is a proposal to get rid of the current IT funding model with Telcom, it will be sent to the Senate.  
   
   e. International Group (Mayra Sánchez González)  
      i. International Club just held elections and has a new E-board. Other international groups are still looking for E-board nominations (Nosotros and Global City).  
   
   f. Student Philanthropy Group (Wesley McGowan)  
      i. Culture of Philanthropy is trying to recruit more faculty. They will start tagging items on campus that have been donated to the University.
IX. Old Business & Discussion Items

a. Meet & Greet Reports

i. Will- SFRES held a Meet & Greet yesterday, there were about 15 people in attendance including some potential new representatives.

ii. Bethany- Chemical Engineering held a Meet & Greet today where they had tacos. The department chair attended as well. The main concern was career services.

iii. Basha- ME-EM held a Meet & Greet today where they had pizza. There were concerns with Daniell Heights contracts. Students would also like better course descriptions or the option to meet with professors before registration. They would like streetlights between the SDC and Daniell Heights on Cemetery Road. They would also like a Walmart to Daniell Heights shuttle to be added to the schedule.

1. Marco- For concerns regarding Daniell Heights it is best to contact Ryan Bennett and get involved with the Daniell Heights Committee, their next meeting will be held next Wednesday.

2. Sumanth- Last year there was a committee to determine the shuttle routes, and it was determined that to have the city shuttle go through Daniell Heights it would cost the students.
   a. Will- It may be possible to charge students through their student ID cards.
   b. Bethany- It might be best to bring your own bags to Walmart, they are easier to carry up the hill to Daniell Heights than the standard Walmart bags.
   c. Shelley- Another option is to use a foldable cart to wheel groceries around, they are used in Europe frequently.

3. Kyle- Is there an update on Daniell Heights remodels?
   a. Marco- They should begin in July.

4. Nithin- Some students expressed concerns with GRC judges and their lack of feedback. It may be better to have judges that are more related to their field.
   a. Menon- A couple of students he knows got extensive feedback from their judges, he is not sure how much the Academic Committee can require from the judges.
   b. Meng- The judges are all volunteers with tight schedules, so we cannot always control the judging homogeneity.

b. Concerns or Questions from GSG Representatives

i. Mayra- Many students do not respect the Daniel Height rules: some smoke too closely, some don’t follow the laundry schedule. If we want to make changes to Daniell Heights, we should also respect their policies.

ii. Mayra- She is concerned about the cap on representatives. Without a cap, smaller departments do not have as equal a voice.
   1. Marco- This issue will go to our new E-board, anyone can bring it up at the next meeting.

iii. Menon- Is there any update on the formation of a Daniel Heights Committee?
   1. Marco- No, but anyone who is interested should contact Ryan Bennett. Encourage your constituents to get involved if they have concerns.
iv. Nithin- Are there suggestions for foreign students who are registering for classes before they arrive on campus?
   1. Jenn W- There is no formal campus-wide solution to this problem. You could work with your department coordinator to begin setting something up. You could also set up a peer-mentoring network; it should be a student-led initiative though.
   2. Marco- Jenn W set up this program in ECE and it is working out really well.

v. Jenn W- Thank you all for all of your hard work this year! Congrats to everyone who is graduating!

X. Adjournment
   a. Motion by Zach
   b. Second by Joe R
   c. Motion passes unanimously